

MICROSOFT DYNAMICS SL 2023 YEAR-END CLOSE

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Presenter

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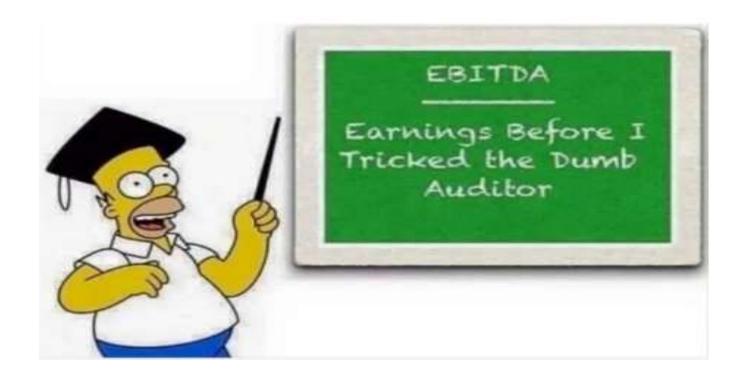


Learning objectives

- Review Dynamics SL year-end updates & officially supported versions
- Understand the processing of 1099s in DSL
- Understand the processing of W-2s in DSL
- Review module closing procedures
- Address common errors and issues related to month-end and year-end processes
- Q & A



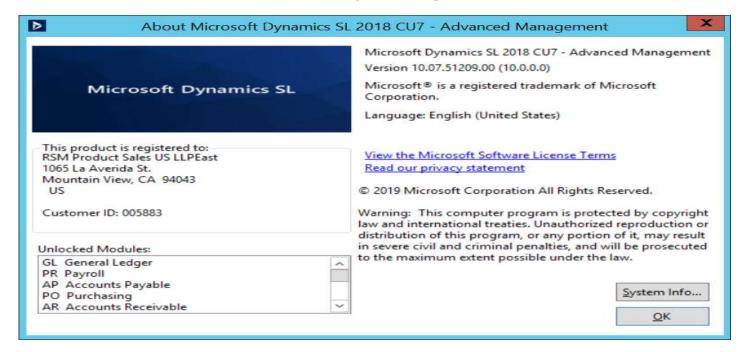
Dynamics SL year end – vocabulary lesson





Officially supported Dynamics SL versions

What Version am I currently using? Click Help > About





Official year end availability for these versions:

⁻ Dynamics SL 2018

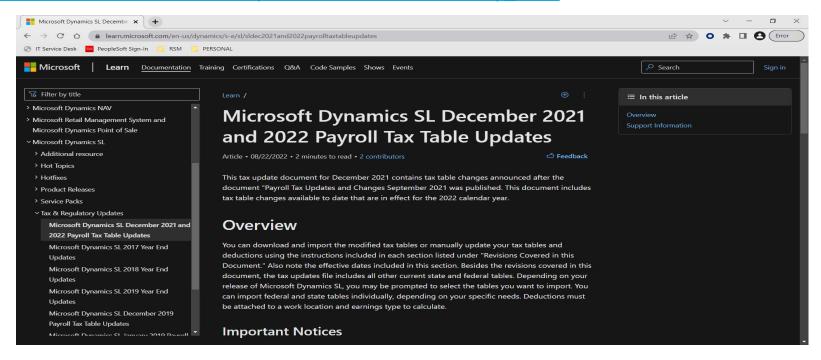
CU1(10.01)/CU2(10.02)/CU3(10.03)/CU4(10.04)/CU5(10.05)/ CU6(10.06)/ CU7(10.07)/CU8(10.08)/ CU9(10.09)/ CU10(10.10)

Microsoft lifecycle support policy: https://support.microsoft.com/en-us/help/17138



Microsoft Dynamics SL library

https://learn.microsoft.com/en-us/dynamics/s-e/sl/mdsldirectory 1233





Microsoft Life Cycle

https://learn.microsoft.com/en-us/lifecycle/policies/fixed#service-packs

Dynamics SL Life Cycle

https://learn.microsoft.com/en-us/lifecycle/products/dynamics-sl-2018

Support Dates			
Listing	Start Date	Mainstream End Date	Extended End Date
Dynamics SL 2018	May 1, 2018	Jan 9, 2024	Jul 11, 2028



2023 1099-MISC sample

PAYER'S name, street address, city or foreign postal code, and telephor		e, country, ZIP	1 Rents	OMB No. 1545-0115	Miscellaneous
			2 Royalties	(Rev. January 2022) For calendar year	Information
			\$	20	
			3 Other income	4 Federal income tax withit	eld Copy A
			\$	\$	For
PAYER'S TIN	RECIPIENT'S TIN		5 Fishing boat proceeds	6 Medical and health care payments	Service Center
			\$	\$	File with Form 1096.
RECIPIENT'S name			7 Payer made direct sales totaling \$5,000 or more of consumer products to recipient for resale	8 Substitute payments in of dividends or interest	For Privacy Act and Paperwork Reduction Act
Street address (including apt, no.)			P Crop insurance proceeds 10 Gross proceeds paid to an attorney		current General
			\$	D .	Instructions for
City or town, state or province, cour	ntry, and ZIP or foreign po	stal code	11 Fish purchased for resale	12 Section 409A deferrals	Certain Information
			\$	\$	Returns.
		13 FATCA filing requirement	14 Excess golden parachute payments	15 Nonqualified deferred compensation	
			\$	\$	
Account number (see instructions)		2nd TIN not.	16 State tax withheld	17 State/Payer's state no.	18 State income
			\$		\$
			\$		1\$

*** No change from last year!



2023 year-end updates – 1099NEC sample

PAYER'S name, street addr or foreign postal code, and	ess, city or town, state or pri telephone no.	ovince, country, ZIP		OMB No. 1545-0116 Form 1099-NEC (Rev. January 2022) For calendar year	Nonemployee Compensation
				20	- v
PAYER'S TIN	RECIPIENT'S TIN	И	1 Nonemployee compensation S For Inte		Copy A For Internal Revenue
RECIPIENT'S name			ales totaling \$5,000 or more of to reciplent for resale	Service Center File with Form 1096.	
			3		For Privacy Act and Paperwork Reduction Act
Street address (including ap	t. no.)				Notice, see the current
City or town, state or provin	ce, country, and ZIP or forei	gn postal code	4 Federal Income tax v	withheld	General Instructions for Certain Information Returns.
Mark Marketon College			5 State tax withheld	6 State/Payer's state no.	7 State income
Account number (see instru	ctions)	2nd TIN not.	\$	Selection of Selection Production Selection Se	\$
			\$		\$

*** No change from last year!



2023 year-end updates – 1099s and W-2s - changes

TIN Matching

TIN Matching allows a payer or authorized agent who is required to file Forms 1099-B, DIV, G, INT, K, MISC, NEC, OID, and/or PATR, which report income subject to backup withholding, to match TIN and name combinations with IRS records before submitting the forms to the IRS. TIN Matching is one of the e-services products that is offered and is accessible through the IRS website. For program guidelines, see Pub. 2108-A, or go to IRS.gov and enter keyword "TIN matching" in the upper right corner. It is anticipated that payers who validate the TIN and name combinations before filing information returns will receive fewer backup withholding (CP2100) notices and penalty notices. E-services technical support is available by calling 866-255-0654.



2023 year-end updates – 1099s and W-2s - changes

Starting tax year 2023, if you have 10 or more information returns, you must file them electronically.

Electronically file any Form 1099 for tax year 2022 and later with the Information Returns Intake System (IRIS).

You can file Forms 1097, 1098, 1099, 3921, 3922, 5498, and W-2G electronically through the Filing Information Returns Electronically System (FIRE System);



2023 year-end updates – deadlines

Except as indicated below, file Forms 1097, 1098, 1099, 3921, 3922, or W-2G on paper by **February 28, 2024**, or April 1, 2024, if filing electronically. Form 1096 must accompany all paper submissions. See part E for paper and part F for e-file requirements.

File and furnish a copy of Form 1099-NEC on paper or electronically by **January 31, 2024.**



2023 year-end updates – notable links

W-2 Mate

http://www.realtaxtools.com/

If you are on an unsupported version and need to electronically file



Official year-end accounting meme





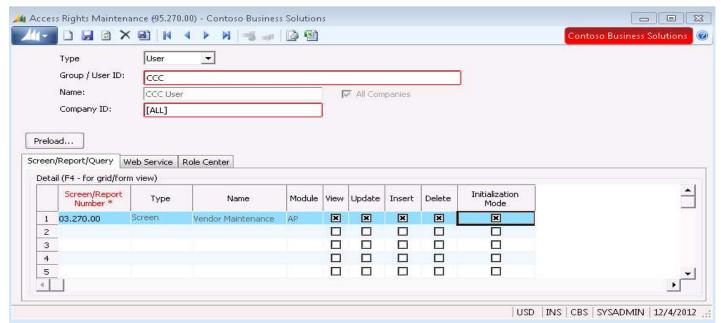
1099s

- In a multi-company environment, dollar amounts are based on the company ID from which the check was issued.
- Grouping of amounts is based on the FED ID as maintained in the Company Maintenance screen
- Examples are included in the year-end update PDF
- Dollar limit is established on the AP setup screen. Currently, you should see \$600 in the setup screen
- The "1099 Preview" report should show all 1099 vendors regardless of amount
- The "1099 Forms" report will follow the above rules



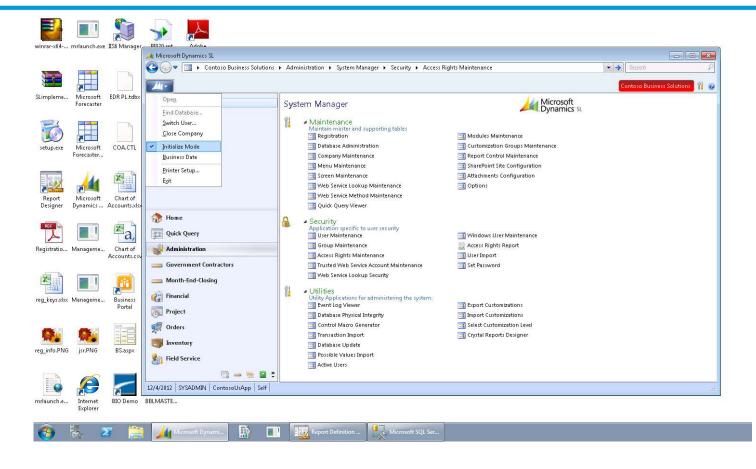
1099s: correcting vendor amounts

Verify that you have initialize mode rights to the vendor maintenance screen.



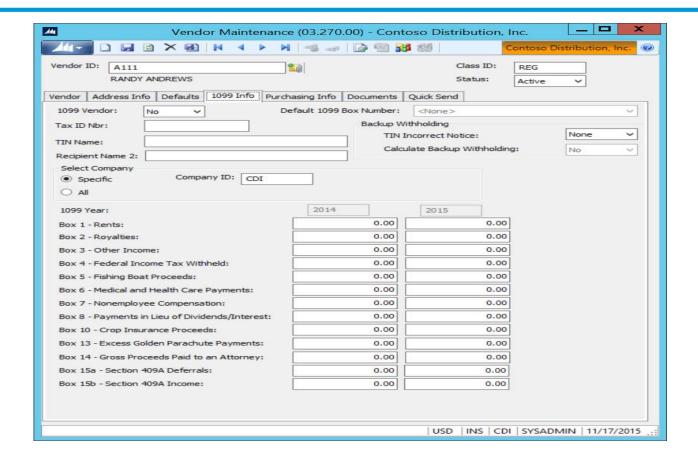


1099s: turn on initialize mode



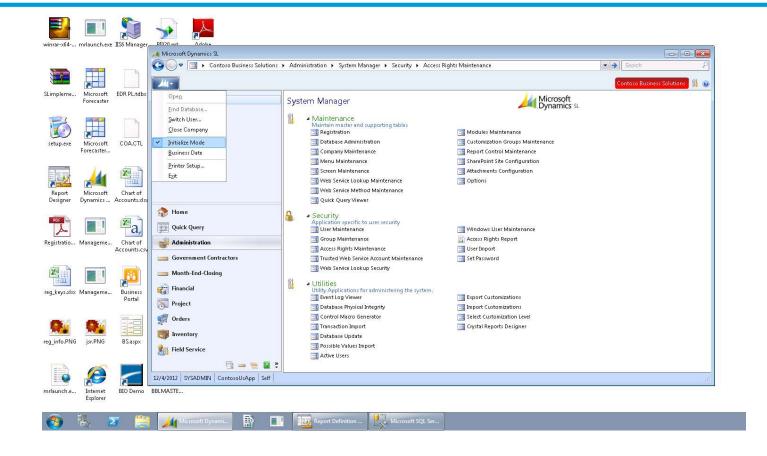


1099s: open vendor maintenance





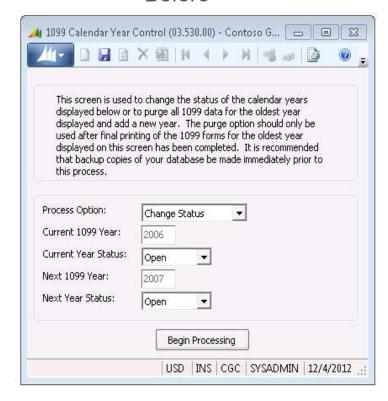
1099s: turn off initialize mode



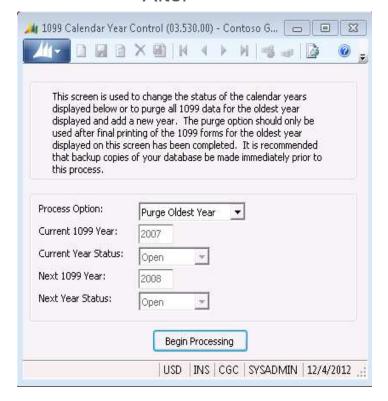


1099s: calendar year control processing

Before



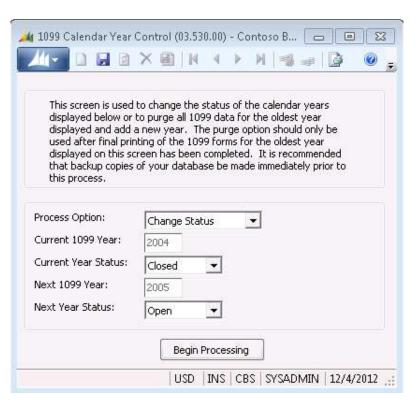
After





1099s: prevent prior year check printing

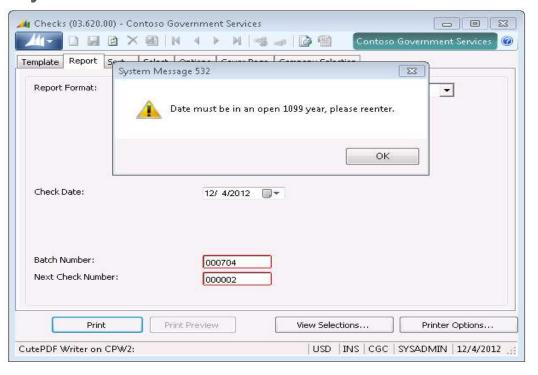
To prevent check printing in the prior 1099 year, change the status:





1099s: how to handle "Open 1099" message

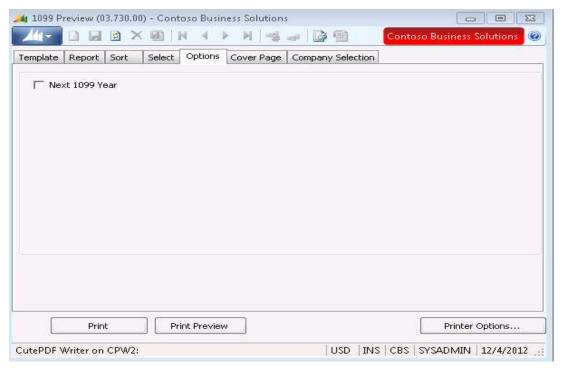
If you attempt to print checks in January, 2023 and get this message, you need to roll the 1099 year.





1099s, continued

1099 report should default to the "current" year.

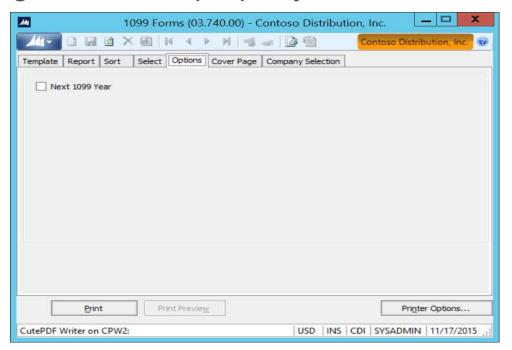




1099 printing

1099 printing is accomplished using the A/P 1099 Forms Report

*** Be sure to generate the proper year. ***

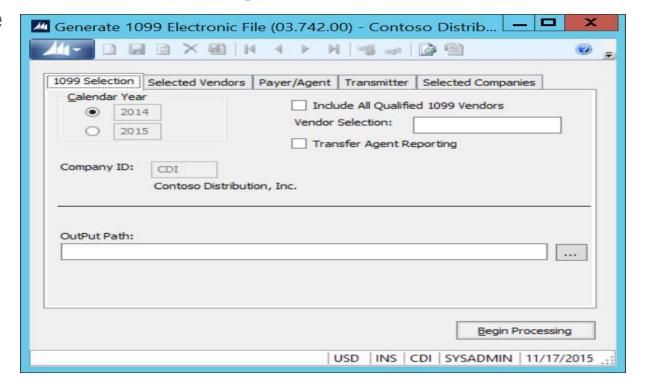




1099 electronic filing

The electronic file is created using A/P > Processes > Generate 1099

Electronic File





1099 electronic filing, continued

TCC (Transmitter Control Code) number must be obtained from IRS:

099 Selection Selected	Vendors Payer/Agent Transmitter Selected Companies
Control Code:	123456
TIN:	546777888
Company Name:	Contoso America, Inc.
Address:	10260 SW Greenburg Road
City:	Portland
State/Prov:	OR
Postal Code:	97223
Contact Name:	Required
Contact Phone Number	and Extension: (503) 452-6981
Contact Email Address:	



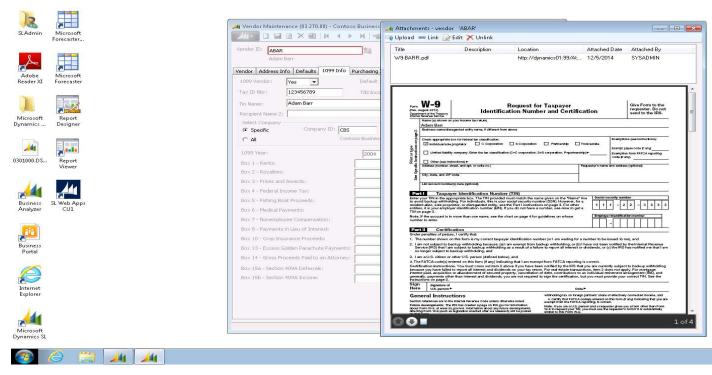
1099s: helpful KB articles

- Detail 1099 preview report: <u>http://support.microsoft.com/kb/936577</u>
- Company info appears incorrect on 1099: http://support.microsoft.com/kb/846649
- 1099 forms not aligned properly: http://support.microsoft.com/kb/875724



1099 - vendor maintenance - W-9

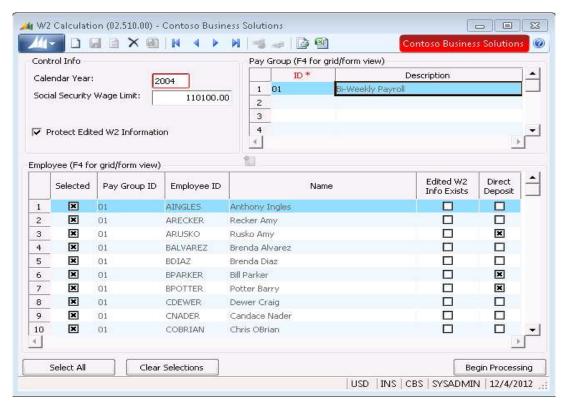
Consider attaching vendor's 1099 for record keeping:





W-2s

Start the process with W2 calculation





W-2s: things to consider

- Only use initialize mode to "fix" amounts that were actually paid and hit the GL
- If tax amounts are incorrect, find and fix the problem
- After closing the year, be sure to import tax table updates as necessary (as they become available)



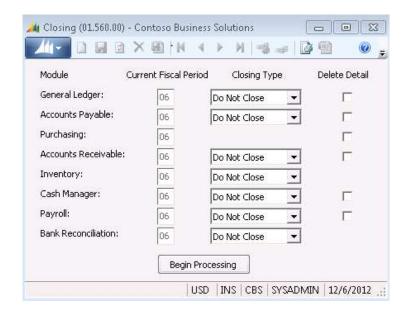
ACA (Affordable Care Act) reporting

- No native reporting for ACA is included in SL.
- Plumbline & W-2 Mate offer a 3rd party solution for this function if you are utilizing SL payroll.



Closing process

Module closing & history retention



DO NOT CLICK THE DELETE DETAIL
BUTTON ON THIS SCREEN



Closing process: preparatory steps

- Tie out sub ledgers: Aged A/P, Aged A/R, Inventory etc.
- Don't forget to run GL Allocations & Project Allocator
- Review batch status report/query for unposted/unreleased/hold batches



Closing process: considerations

- General ledger must go last in the closing steps
- For GL, closing the "year" includes an implied closing of the "month"
- If you have set reversing entries to generate on closing, they will get created during the closing process
- For payroll, closing the fiscal period identified as December actually closes the calendar year – deduction & history records for the next calendar year are created

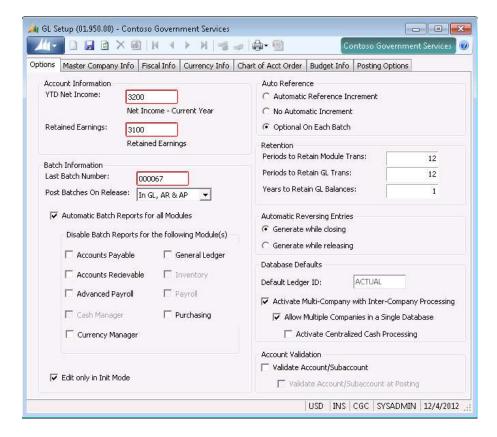


Closing process: more considerations

- Payroll for the December month must be closed in order to print checks for January (use year instead of month)
- Project controller closing is done in the project controller module
- The purchasing module period post depends on the A/P module period post

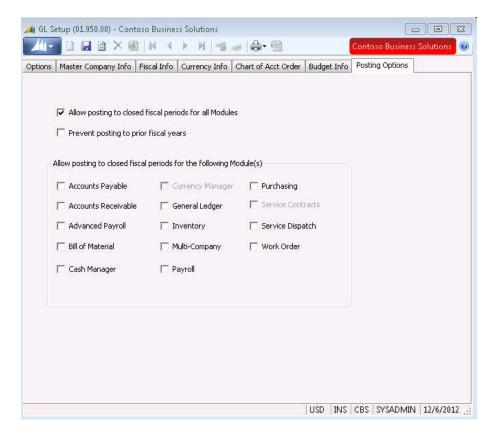


Closing process, continued





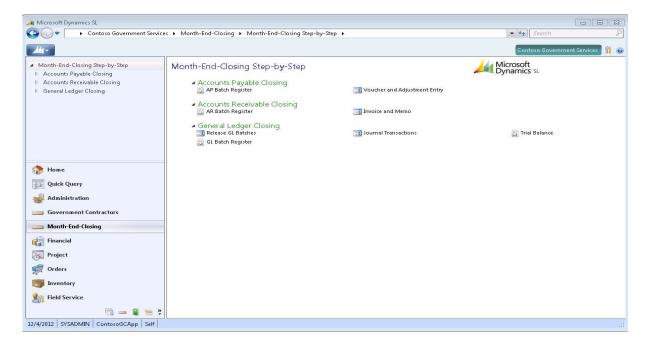
Closing process, continued





Month-end closing tip

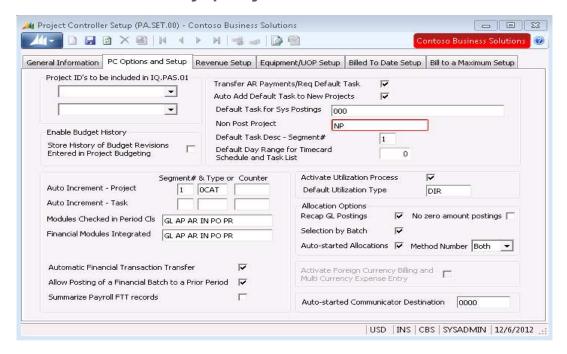
Consider creating a custom menu with your organization's month end/year end procedures





Project controller closing process

Closing process checks modules specified in the project controller setup & updates various summary project tables.

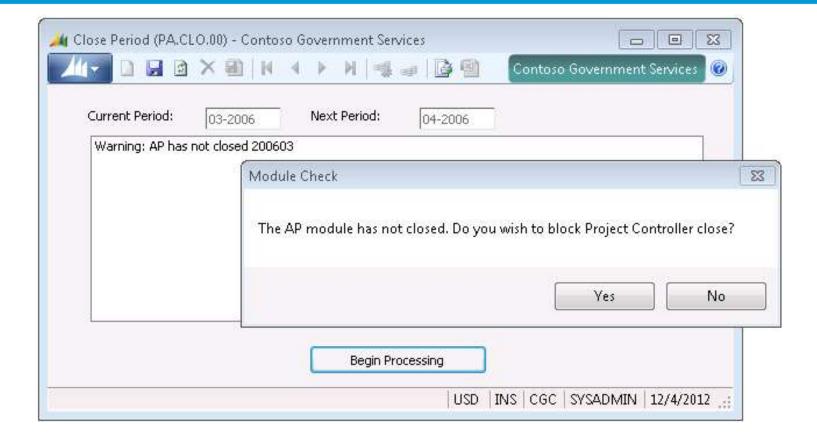




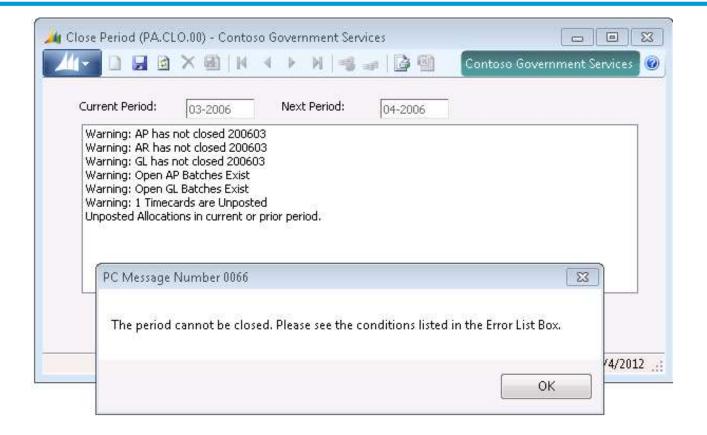
After reviewing reports, etc., open the close period screen and click Begin Processing







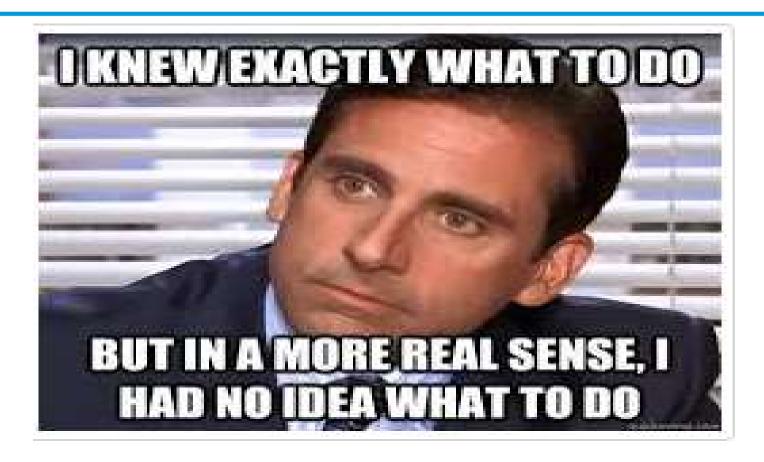






How to resolve project controller closing issues: http://support.microsoft.com/kb/933076







Questions





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