



MICROSOFT DYNAMICS GP MAXIMIZING YOUR INVESTMENT

June 28, 2023



Presenters



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Senior Director

Patty has worked as a RSM Consultant for nearly 20 years and previously worked in the Accounting profession for 20 years.



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Director

John has over 30 years of accounting experience and has worked with Microsoft Dynamics ERP products for more than 25 years.

Microsoft Dynamics GP- maximizing your investment

Agenda

- The future of Dynamics GP
- Upgrades and hosting your GP data
- Extending Dynamics GP into the cloud with accounts payable automation
- Extending Dynamics GP with Power BI
- Streamline Your Accounting Processes With Under Utilized Features

Learning objectives

Upon completion of this webcast, attendees will be able to:

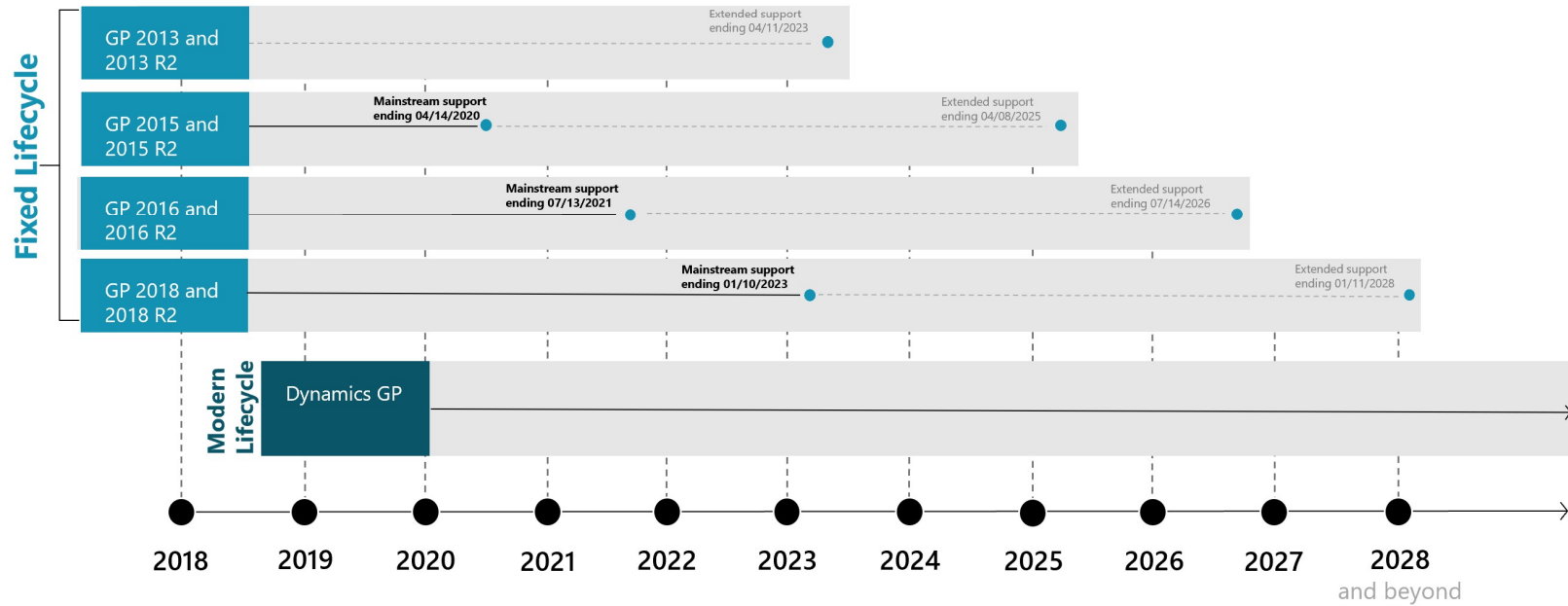
- Describe the life cycle for Dynamics GP
- Evaluate options for upgrading and hosting Dynamics GP
- Discuss the benefits of an accounts payable automation solution
- Define your requirements for an AP automation solution
- Recognize the options for disseminating financial data to users via Power BI
- Employ shortcuts and tricks when processing transactions in Dynamics GP



THE FUTURE OF DYNAMICS GP

Dynamics GP lifecycle overview

Dynamics GP versions governed by Fixed and Modern Lifecycle



Dynamics GP fixed lifecycle

Product	Mainstream support	Extended support	Lifecycle definition
Dynamics GP 2013 and GP 2013 R2	Ended April 4, 2018	Ends April 11, 2023	Dynamics GP 2013/Dynamics GP 2013 R2
Dynamics GP 2015 and GP 2015 R2	Ended April 14, 2020	Ends April 8, 2025	Dynamics GP 2015/Dynamics GP 2015 R2
Dynamics GP 2016 and GP 2016 R2	Ended July 13, 2021	Ends July 14, 2026	Dynamics GP 2016/Dynamics GP 2016 R2
Dynamics GP 2018 and GP 2018 R2	Mainstream support ends January 10, 2023	Ends January 11, 2028	Dynamics GP 2018/Dynamics GP 2018 R2



UPGRADING AND HOSTING YOUR DYNAMICS GP DATA

Upgrades

Microsoft Dynamics 18.5 will be the last major release of Dynamics GP, but service packs will continue to be issued for Dynamics GP users on 18.5 until 2028.

Our recommendation is that you make sure you are on 18.5 and continue to apply the necessary service packs.

Dynamics GP Release Schedule		
Update (tax and regulatory updates, bug fixes)	Feature Update (new features, bug fixes)	Update (tax and regulatory updates, bug fixes)
June	October	December

June 2023 update new features and fixes

- Summary display in bank reconciliation for EFT
- Account category and account segment lookup options
- Checkbook register and balance inquiry redesigned
- Payables 1099-NEC form prints with lines
- Print cash receipts and email
- Add batch number and source to navigation list
- Reprint bank reconciliation posting journal
- Add date range to the bank transaction history report
- Inactivate vendor address record
- Credit card payment post in summary to bank reconciliation
- Auto posting to general ledger from payables when you use transaction level posting
- Print & email POP documents at the same time

Hosting services

Moving your GP environment to a hosting center is a popular option for many of our clients. Some of the reasons we see this happening are the following....

- Internal IT staff is having issues supporting an on-premise software
- Windows Server or SQL Server reaching end of life October 2023
- GP User base isn't in the office any longer and the company infrastructure isn't equipped to handle remote workers
- Eliminates required GP service packs on workstations
- Scalability across users and performance
- Company is migrating to a different ERP solution, but needs access to their GP data (parking) at a reduced cost

RSM cloud team - Dynamics GP in the cloud



SOC 2

- Annual SOC 2 Type 2 report provided to clients hosted within RSM's Private Cloud



Dedicated Cloud Team

- RSM's cloud team currently hosts 126 Dynamics GP clients (private cloud, IaaS, Azure) + 11 Dynamics SL clients, totaling over 2,700 users



Any Number of Users

- RSM has deployments within our environment ranging from ~700 users to simple one (1) user deployments



Database

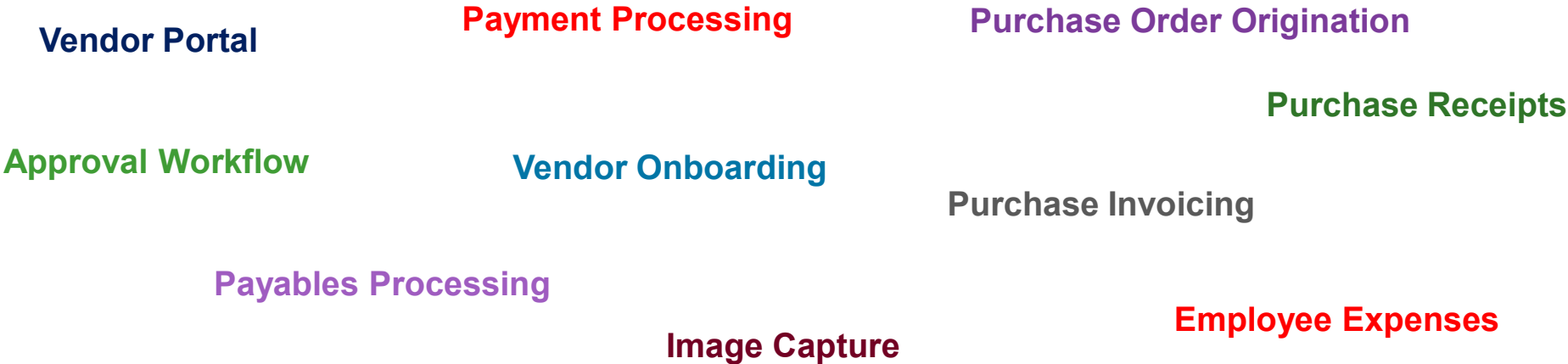
- The RSM cloud supports nearly - 1000 GP databases



EXTENDING DYNAMICS GP INTO THE CLOUD WITH ACCOUNTS PAYABLE AUTOMATION

Accounts payable automation

Workplace Automation can automate your day-to-day tasks, and one of the most time-intensive tasks in most businesses is accounts payable. Whether you've chosen to stay on GP for the next 6 months or 5 years, AP automation is a great investment and is often a solution that sits outside of Dynamics GP and can be transferable when you do move to a new ERP solution.



Accounts payable automation- system selection

Develop a list of Requirements

- A good way to start is to have your teams document their current pain points
- Good news travels fast - make sure all impacted departments are involved and have a voice at the table when developing the requirements
- Keep the reason "why" you're automating AP in mind throughout the process
- Requirements should cover all the features you want with your AP automation

Develop a budget

- Create an overall budget
- Don't neglect to evaluate your potential cost savings by automating AP as well

Consider getting assistance

- RSM can assist you with your system selection

Other automation considerations

Time usage studies and surveys can assist you with understanding your bottlenecks and manual processes. A complete system review can uncover these as well. But AP automation isn't the only trend we see across our customer base.

- Distribution automation - this usually involves warehouse automation (pick, pack and ship)
- Finance automation - advanced budgeting and financial reporting (CPM software)
- Data integration - connecting disparate systems and reducing manual entries through data integration

A decorative element on the left side of the slide consisting of two vertical bars: a green one on the left and a blue one on the right.

GIVE YOUR TEAM INSIGHTS INTO
YOUR DATA WITH POWER BI

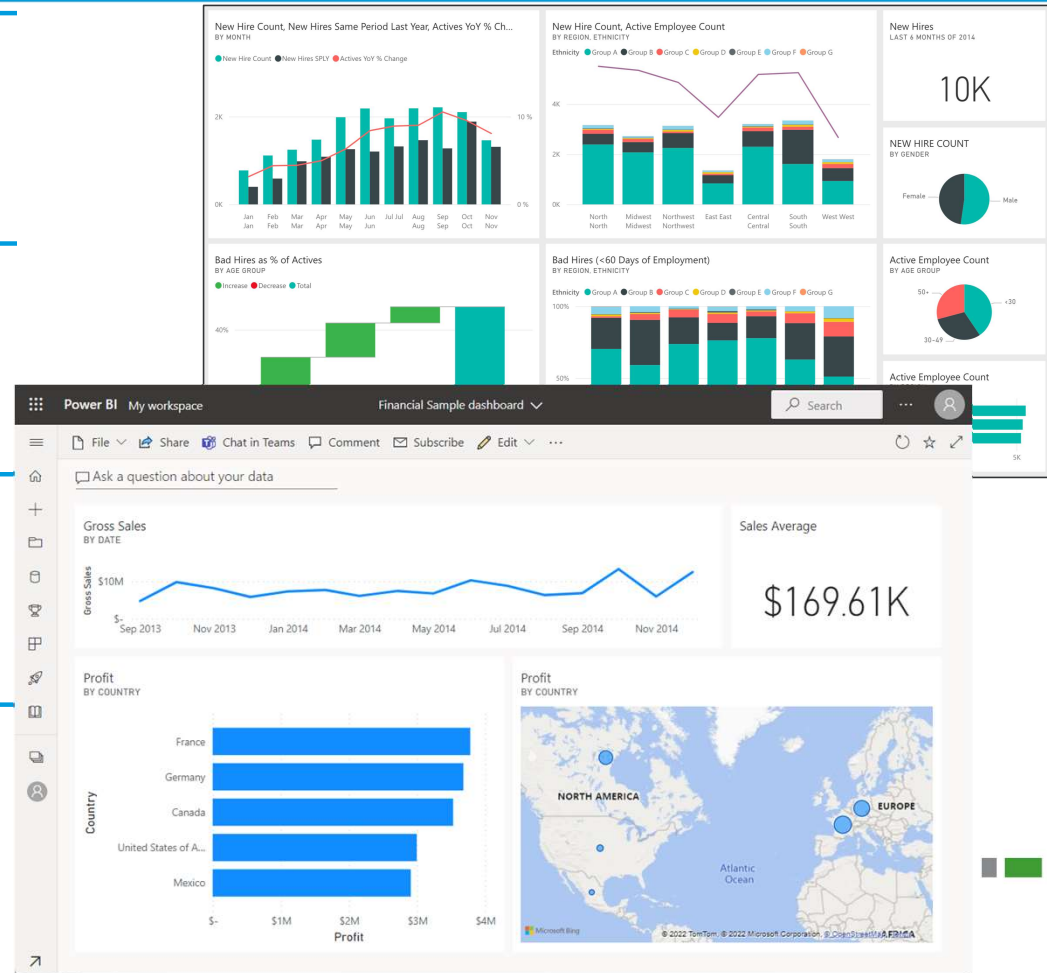
Power BI

Power BI is a business analytics tool built and supported by Microsoft that **provides interactive visualizations and business intelligence capabilities** with an interface simple enough for end-users to create their reports and datasets.

Power BI Desktop tool is free download application used for authoring reports in conjunction with Power BI service to **share, collaborate, govern, and secure your data assets**.

Power BI is **updated monthly**, providing constant upgrades, bug fixes, and new features alongside a community of experienced users, developers and trainers

Pro, Premium per User, and Premium per Capacity licensing available to adhere to a variety of an organization's reporting needs



What can Power BI do for you?

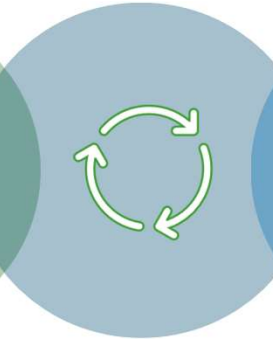
Customizable dashboards

Create custom and interactive visualizations and dashboards



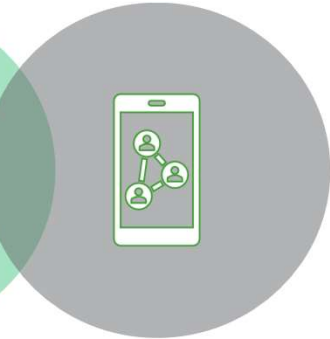
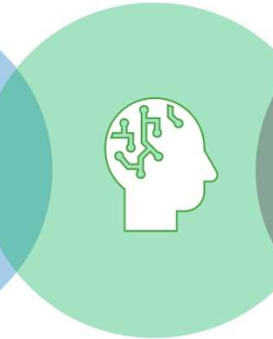
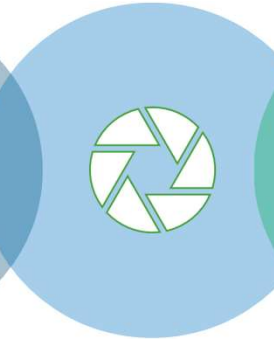
Real-time data

Automatic refreshes to keep reports in real-time



Artificial intelligence

Built in AI and machine learning for predictive analytics or forecasting



Tackle big data

Ingest, model, and manipulate data at higher volumes with faster performance than Excel

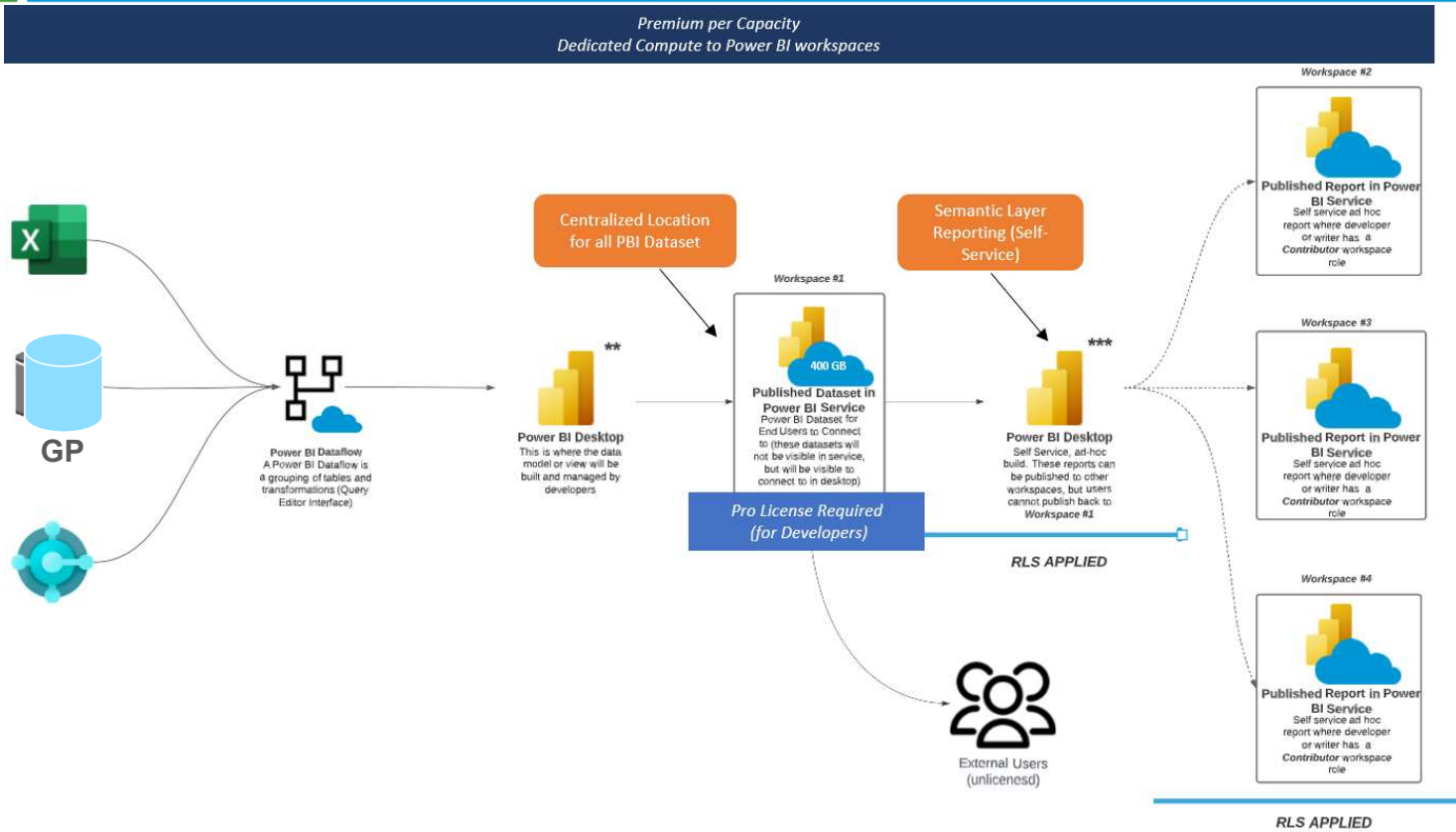
Seamless integrations

Integrates with other Microsoft applications, such as Dynamics 365

Power BI applications

Power BI apps to access, deploy, and distribute reports from anywhere

Power BI + other data ecosystems



Over 100+ other connectors out-of-the-box in Power BI, including:

- SQL Server
- Snowflake
- Salesforce
- Google Analytics
- Amazon Redshift

Capabilities to embed in custom apps or other applications

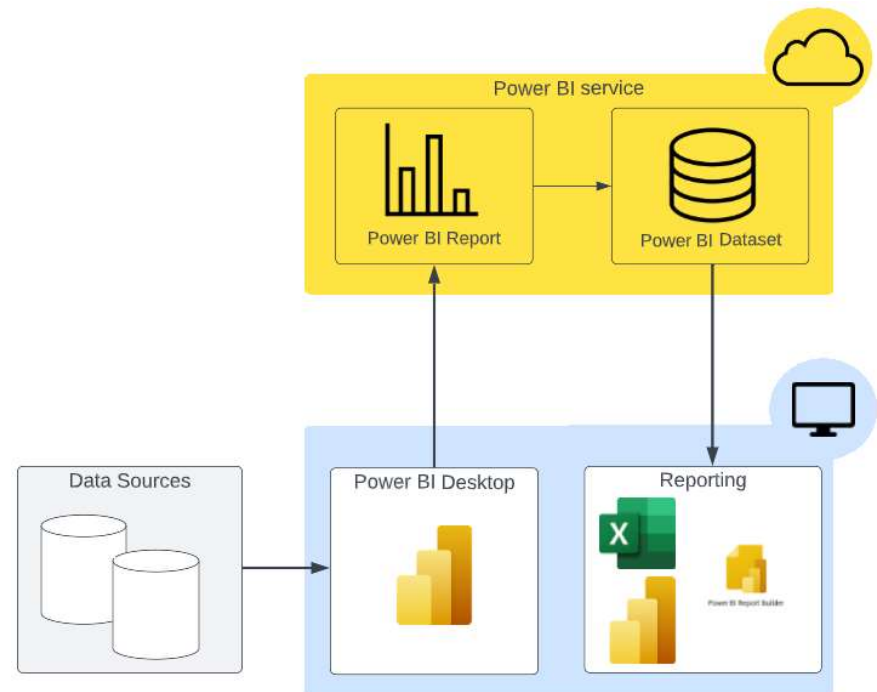
- Collaborate B2B
- Share with external, non-licensed users at PPC licensing

Power BI asset lifecycle

Data sources are consumed into a .pbix file which is published to Power BI service, where the data sources are consolidated and made available as a **dataset**

Datasets are configured with **row level security**, **scheduled refresh**, and other **access and security permissions** in Power BI service

Various **applications can connect to Power BI datasets**, including Power BI Report Builder, Power BI Desktop, and Microsoft Excel

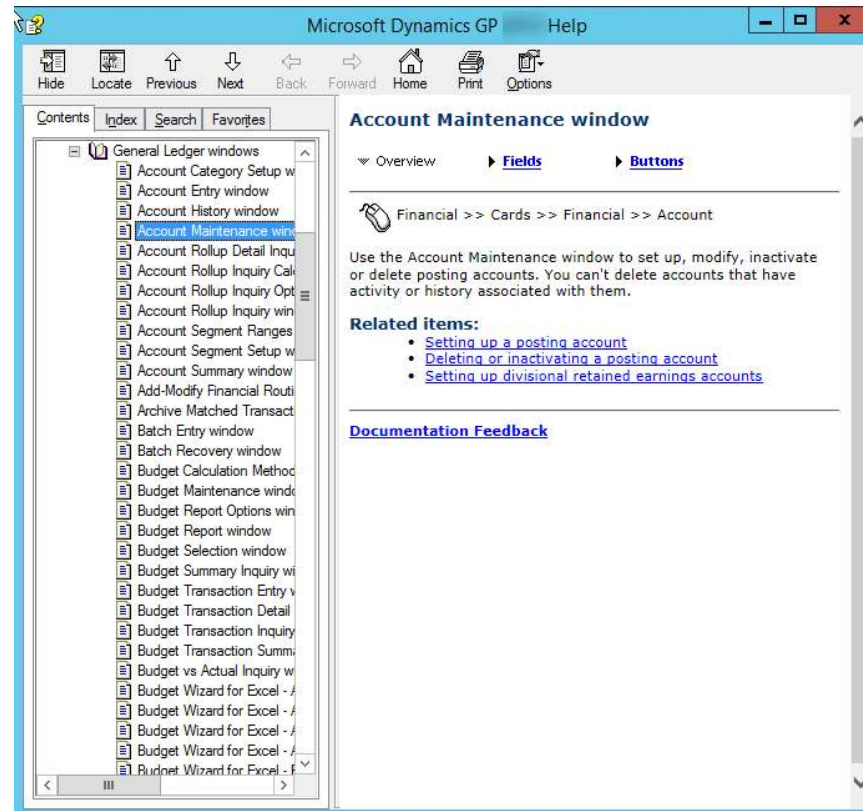
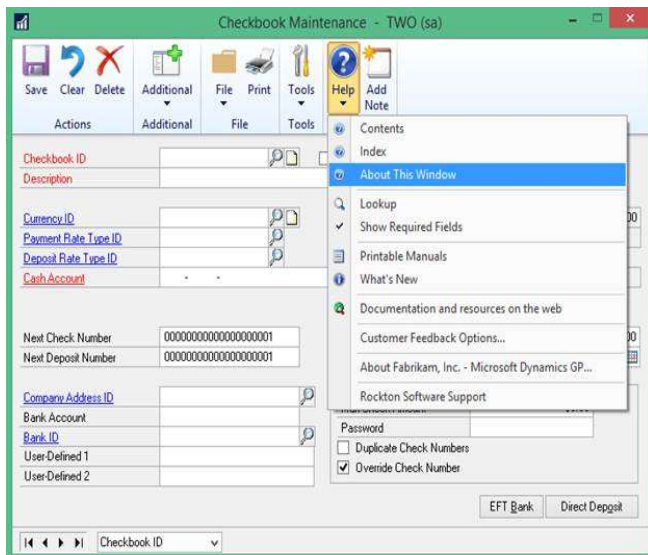




STREAMLINE YOUR ACCOUNTING PROCESSES WITH UNDER UTILIZED FEATURES

Microsoft Dynamics help

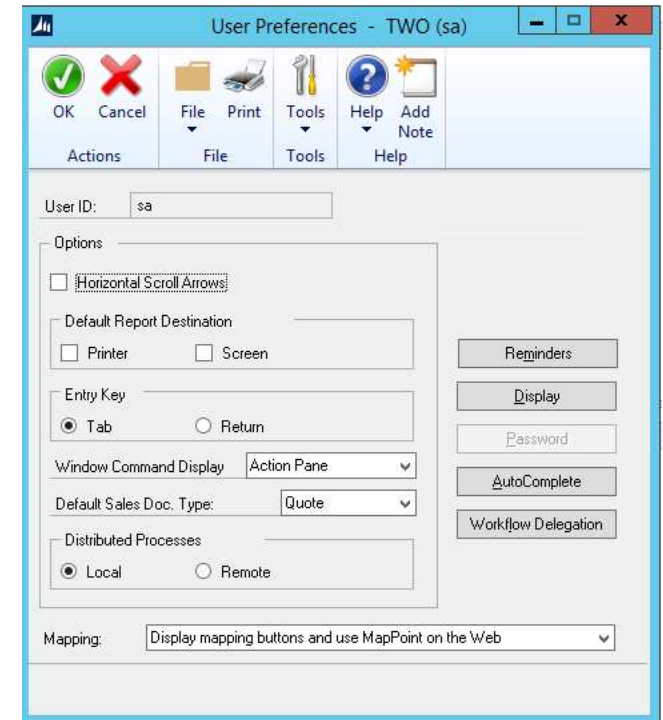
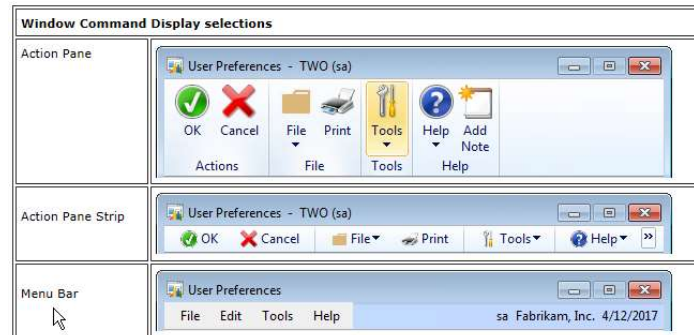
Access information about each window, field, button



User preferences

User preference settings

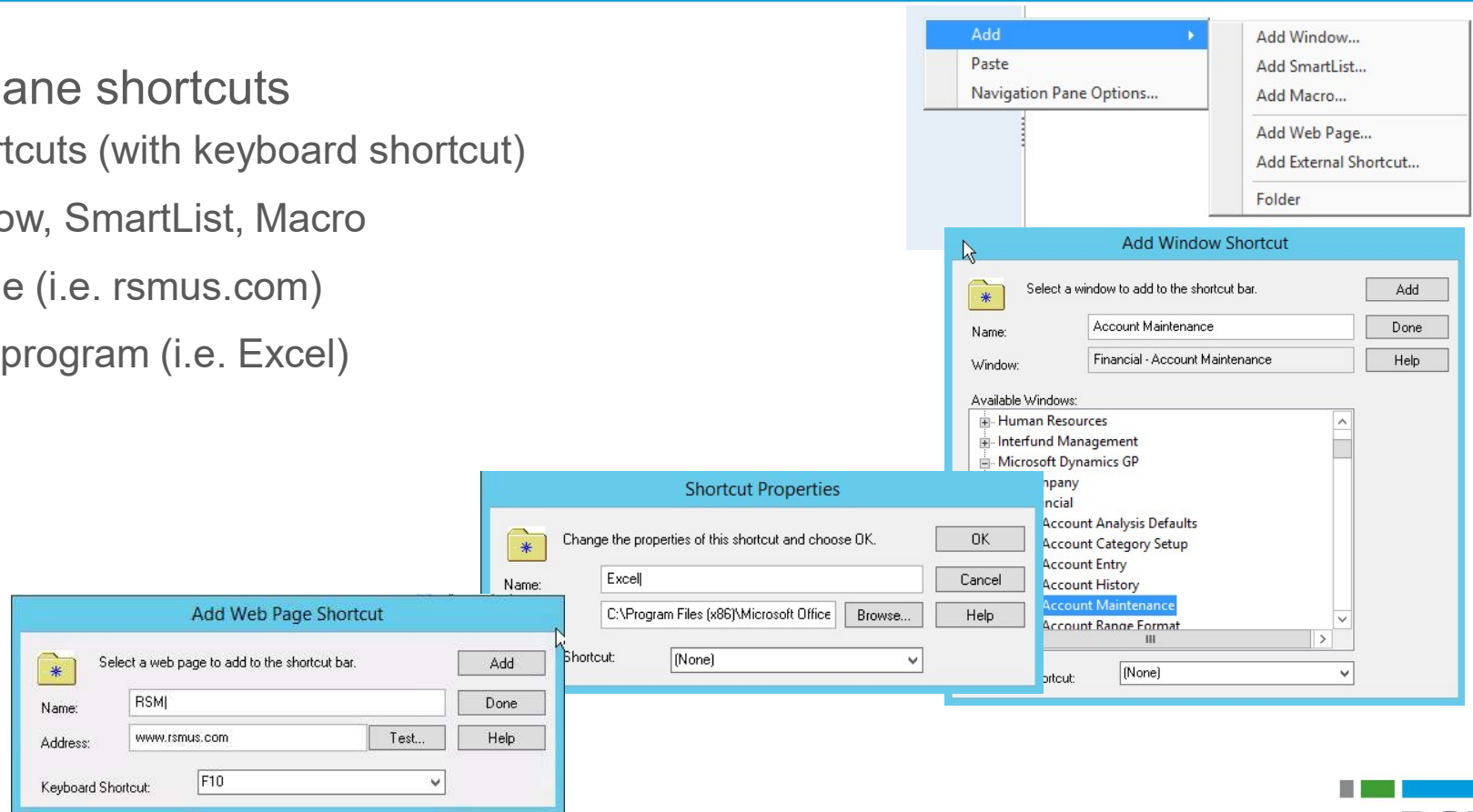
- Report output – screen or printer
- Enter key – tab or return
- Default sales doc: invoice, order etc.
- Window display: action pane, action pane strip, menu bar
- Mapping options



Shortcuts

Navigation pane shortcuts

- Add shortcuts (with keyboard shortcut)
- GP window, SmartList, Macro
- Web page (i.e. rsmus.com)
- External program (i.e. Excel)



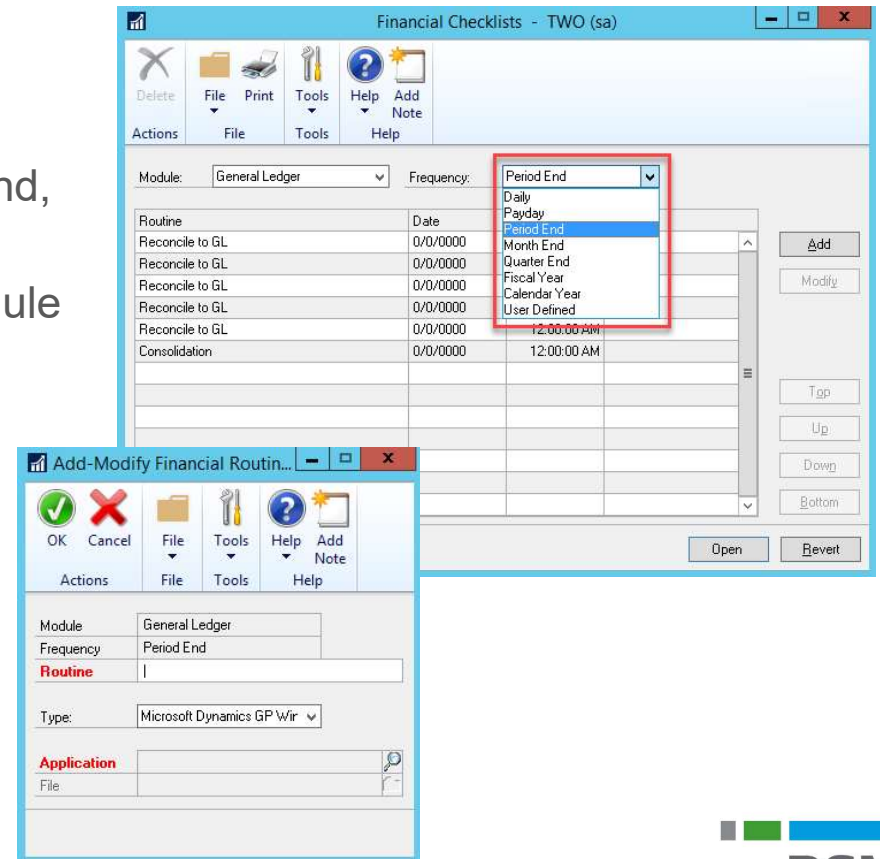
Shortcuts

The image shows two overlapping windows from Microsoft Dynamics GP. The left window, titled 'Customize Home Page', allows users to modify their home page. It features a 'Home Page Type' section with 'Default' selected, and various widgets like 'To Do', 'Quick Links', 'Business Analyzer', and 'My Reports'. Below this is a 'Column Layouts' section with 'Two Column' and 'Right' stack selected. The right window, titled 'Quick Links Details', shows a list of quick links, currently containing 'General Ledger Entry'. It includes 'Add...' and 'Modify' buttons, and a dropdown menu listing options: 'Microsoft Dynamics GP window', 'Microsoft Dynamics GP navigation list', 'Web Page', and 'External program or file'.

Routine checklist

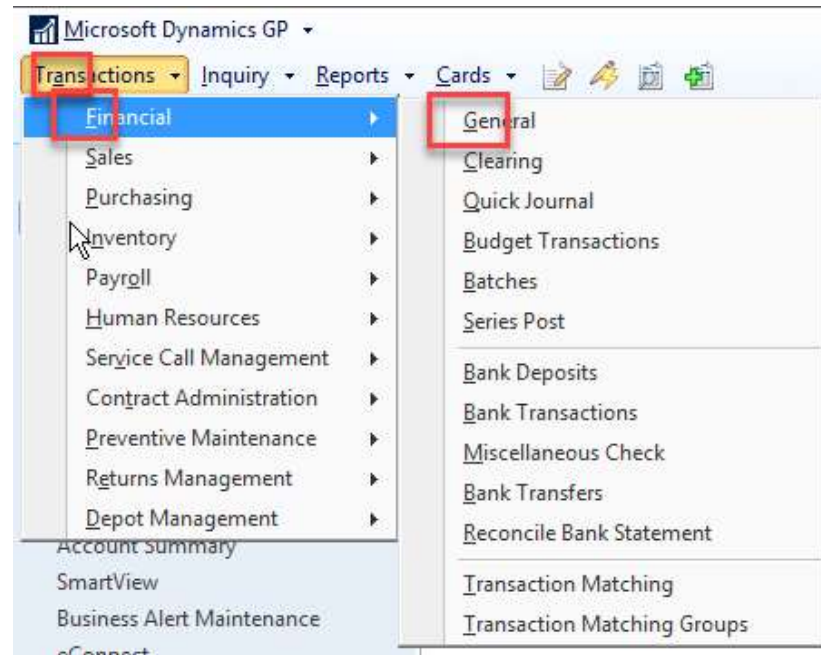
Tasks checklist

- Create checklists of tasks within each module
- Tasks by frequency: daily, period end, month end, fiscal year
- Microsoft Dynamics GP | Tools | Routines | Module
- Add task to list; including order



Keyboard shortcuts

- Utilize standard keyboard shortcuts to move around in GP
- Press ALT key and then underlined letter of the menu
- ALT + a (Transactions) + f (Financial) + g (General)



Speed data entry

Date shortcuts

- Enter day only (15) – GP will default to current month and year
- Enter month and day (05/15) – GP will default the year
- Date field - + advance one day / - go back one day

Transaction Date	15	
Transaction Date	0415	

Transaction Date	4/15/2027	
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Account maintenance

Allow Account Entry / Include in Lookup

- Unchecking box prevents users from making entries to this account manually
- Used for “control accounts” like accounts payable, accounts receivable, fixed assets, intercompany/interfund
- Include in lookup to designate which submodule the account will appear in default look up

The screenshot shows the 'Account Maintenance - TWO (sa)' window. The account details are as follows:

Account	000-2100-00	<input type="checkbox"/> Inactive
Description	Accounts Payable	
Alias	AP	<input type="checkbox"/> Allow Account Entry
Category	Accounts Payable	

Posting Type: Balance Sheet, Profit and Loss

Level of Posting from Series:

Sales:	Detail
Inventory Control:	Detail
Purchasing:	Detail
Payroll:	Detail

Typical Balance: Debit, Credit

User-Defined 1, 2, 3, 4

Include in Lookup: Sales, Inventory Control, Purchasing, Payroll

Buttons: Summary, Budget, Analysis, Currency

Copy users

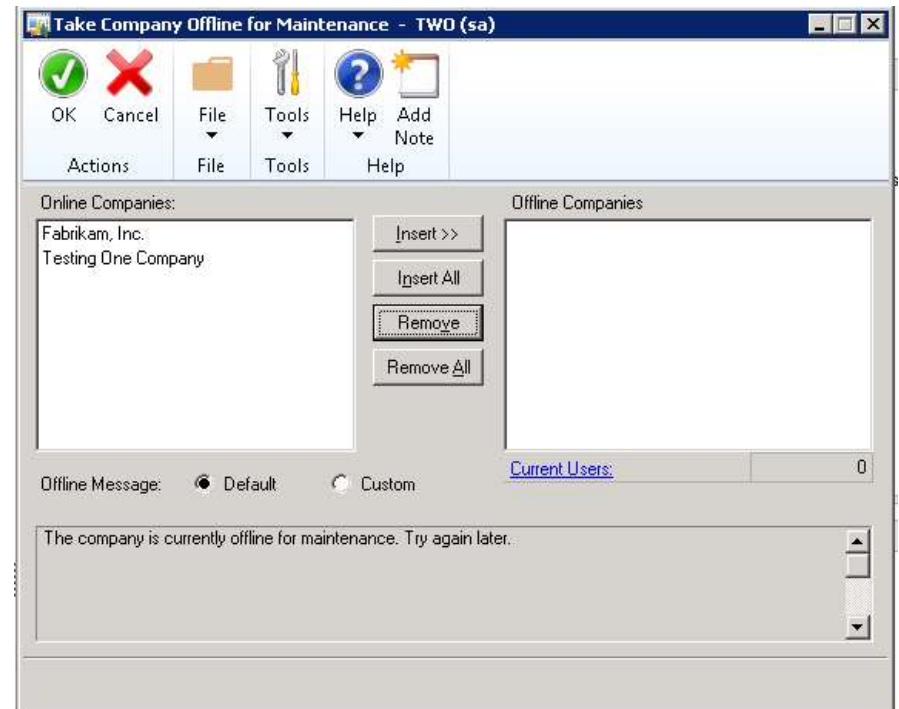
Streamline setup of new users

- User home page and area page settings
- Save time when replacing or adding new staff
- Security role assignment
- Company access

Take company offline

Make company unavailable

- Limit company access for maintenance
- Assign user with access
- Send customer message for users attempting to access an offline company



Name fiscal periods

Rename periods based on month name

The image displays two screenshots of the 'Fiscal Periods Setup - TWO (sa)' software window, illustrating the process of renaming fiscal periods based on month names.

Left Screenshot: Shows the initial setup for the year 2027. The 'Number of Periods' is set to 12. The 'First Day' is 1/1/2027 and the 'Last Day' is 12/31/2027. The 'Historical Year' checkbox is unchecked. The table below shows 8 periods with generic names:

Period	Period Name	Date	Financial	Sales	Purchasing	Inventory
1	Period 1	1/1/2027				
2	Period 2	2/1/2027				
3	Period 3	3/1/2027				
4	Period 4	4/1/2027				
5	Period 5	5/1/2027				
6	Period 6	6/1/2027				
7	Period 7	7/1/2027				
8	Period 8	8/1/2027				

Right Screenshot: Shows the same setup, but the 'Period Name' column has been updated with month names. The 'Number of Periods' is still 12. The 'Open All' and 'Close All' buttons are visible. The table below shows the updated period names:

Period	Period Name	Date	Financial	Sales	Purchasing	Inventory	Payroll	Project
1	January	1/1/2027						
2	February	2/1/2027						
3	March	3/1/2027						
4	April	4/1/2027						
5	May	5/1/2027						
6	June	6/1/2027						
7	July	7/1/2027						
8	August	8/1/2027						

Close future periods

- Block accidental posting to future periods
- Example – only period of March 2027 is open
- Mass Close option to choose individual series and then periods

Fiscal Periods Setup - TWO (sa)

Year: 2027

First Day: 1/1/2027

Last Day: 12/31/2027

Number of Periods: 12

Series Closed

Period	Period Name	Date	Financial	Sales	Purchasing	Inventory	Payroll	Project
1	January	1/1/2027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	February	2/1/2027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3	March	3/1/2027	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	April	4/1/2027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
5	May	5/1/2027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
6	June	6/1/2027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
7	July	7/1/2027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
8	August	8/1/2027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Mass Close

Posting reports

Turn off / on posting reports

- Specify which reports to print by series and for each process
- Specify default destination of the reports (screen, printer, file)
- Reprint posting journals for submodules

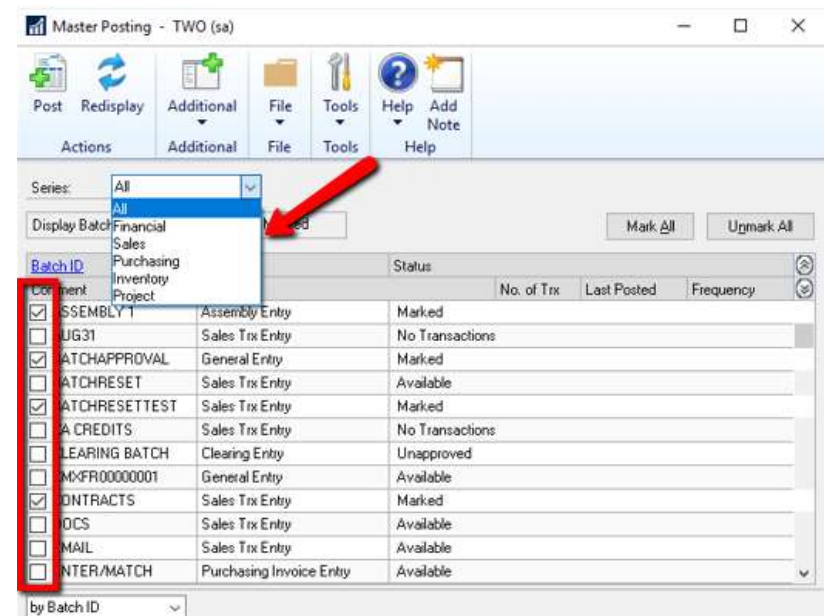
The image displays two screenshots of a software interface for configuring reports. The top screenshot shows a table with columns for 'Print', 'Report', 'Send To', and 'File'. A red arrow points to the 'Print' checkbox for the 'Checkbook Posting Journal' row. The bottom screenshot shows the same table, but with a red box highlighting the 'Send To' options for the 'Checkbook Posting Journal' row.

Print	Report	Send To	File
<input checked="" type="checkbox"/>	Checkbook Posting Journal	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	▼
<input checked="" type="checkbox"/>	Cost Variance Journal	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	▼
<input checked="" type="checkbox"/>	Dist Breakdown - Detail	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	▼

Master posting

Single posting window all modules

- Select and post batches for multiple modules from one single window
- Microsoft Dynamics GP | Routines | Master Posting
- Filter batches by Series



Print trial balance for non-consecutive records

The screenshot displays the Microsoft Dynamics GP interface. On the left, the 'Financial' menu is open, showing 'Accounts' and 'Accounts (read only)'. The 'Accounts (read only)' window shows a list of accounts with checkboxes for selection. The 'TRIAL BALANCE SUMMARY FOR 2027' report is displayed on the right, showing a list of accounts with their beginning balances, debits, credits, net changes, and ending balances. The report is for Fabrikam, Inc. General Ledger, covering the period from 6/4/2018 to 12/31/2027.

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	000-1100-00	Cash - Operating Account	\$0.00	\$275,715.43	\$262,684.94	\$13,030.49	\$13,030.49
	000-1105-00	Cash in Bank - South Africa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	000-1130-00	Petty Cash	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00
	000-1140-00	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	000-1220-00	Credit Card Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	000-1220-02	Credit Card Receivable-Retail	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	000-1220-01	Credit Card Receivable-AmericaC...					
	000-1220-02	Credit Card Receivable-Retail					
	000-1220-03	Credit Card Receivable-Gold					
	000-1220-04	Credit Card Receivable-Platinum					
	000-1230-00	Interest Receivable					
	000-1240-00	Notes Receivable					
Grand Totals:			6	\$0.00	\$275,765.43	\$262,684.94	\$13,080.49

Modify multiple master records

The screenshot displays a software interface for managing vendors. On the left is a navigation pane with categories like Purchasing, Financial, Sales, and Administration. The main area shows a list of vendors with columns for Vendor Name, Vendor ID, and contact information. A red arrow points to the 'E-mail Settings' button in the top toolbar. A dialog box titled 'Mass Vendor E-mail Settings' is open, showing options for document and form handling.

Mass Vendor E-mail Settings

Select Document Options

- Send Documents as Attachments
- Embed Document in Message Body

Attachment Options

- Multiple Attachments per E-mail
- Set Maximum File Size: 0.00 Megabytes

Send Forms as E-mail

- Enable

	Message ID	Format
<input checked="" type="checkbox"/> Purchase Order	PURCHASING	DOCX
<input checked="" type="checkbox"/> Vendor Remittance	REMITTANCE	PDF*

OK Cancel

Vendor Name	Vendor ID	Contact
A Travel Company	ACE	
Advanced Office Systems	ADVANCED00	
Allenson Properties	ALLENSON00	
AmericaCharge	AMERICAN00	
AMEX	AMEX	
Associated Insurance Inc.	ASSOCIAT00	
Attractive Telephone Co.	ATTRACTI00	
AUSTRALIA	AUSTRALIA	
Auto Financing	AUTOFINA00	
Beaumont Construction	BEAUMONT00	
Bergeron Communications Sol.	BERGERON00	
Bloomington County	BLOOMING00	
Burnett Travel Associates	BURNETT00	
Business Equipment Center	BUSINESS0001	(416) 555-0113 Ext. 0000 Beverly Gates
Business Magazine	BUSINESS MAG	(000) 000-0000 Ext. 0000
Capital Printed Circuits	CAPITALP0001	(604) 555-0114 Ext. 0000 Wayne Baunstead
Carlson Specialties	CARLSONS0001	(312) 555-0115 Ext. 0000 Wendy Fabin-Carlson
Central Cellular, Inc.	CENTRALC0001	(713) 555-0116 Ext. 0000 John Carvell
Chicago City Tax Dept.	CHICAGOC0001	(312) 555-0117 Ext. 0000 Joe Hedlin
Chicago Rent-All	CHICAGOR0001	(312) 555-0118 Ext. 0000 Ramzi Naar

Import credit card transactions into accounts payable

Payables Management Setup - TWO (sa)

OK Cancel File Print Tools Help Add Note

Actions File Help

Aging Periods: Due Date Document Date

Current Period	From:	To:	
1 - 30 Days		1	30
31 - 60 Days		31	60
61 and Over		61	999

Apply By: Document Date Due Date

Defaults:

Default Summary View	Amounts Since Last Close
Checkbook ID	UPTOWN TRUST
Check Format:	Stub on Top
Sort Checks By	Payment Number
List Documents on Remittance:	All Documents

Print Previously Applied Documents on Remittance

Options:

- Override Voucher Number at Transaction Entry
- Track Discounts Available in GL
- Print Historical Aged Trial Balance
- Delete Unposted Printed Documents
- Print Tax Details on Documents
- Print Dual Currencies
- Age Unapplied Credit Amounts
- Exclude Expired Discounts from Payments
- Warn if Vendor has Existing Purchase Order
- Enable Long Description in Payables Transaction Entry

Allow Duplicate Invoices Per Vendor:

Yes
 No
 Recurring Transactions Only

Options Classes 1099 Setup **Vendor Map** **Trx Type Map**

Import Payables Invoices - TWO03 (sa)

Process Cancel File Tools Help

Actions File Help

Enter or select path name of the file to import:

C:\Users\Desktop/activity.qbo

Transaction Type Account Mapping - TWO03 (sa)

OK File Tools Help Add Note

Actions File Help

Transaction Type	Account
DELTA AIR LINES	100 -6520 -00
	- -

Accounts payable copy paste

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
2	Description	Purchase	Trade Disc	Freight	Misc	Document	PO Number	Cash	Check	Credit Card	Terms Disc								
3	Example	1000	0	0	0	123456789	87654	0	0	0	0								
4	Line Seq Num	Account	Dist Type	Debit	Credit														
5	1	500-6150-00	PURCH	1000	0														
6	2	000-2100-00	PAY	0	1000														

Payables Transaction Entry - TWO (sa)

Voucher No. 0000000000000536 Intercompany Batch ID TEST1

Document Type: Invoice Doc. Date 4/12/2027

Description Example

Long Description

Vendor ID: ADVANCED0001
 Name: Advanced Office Systems
 Address ID: PRIMARY
 Remit-To ID: PRIMARY
 Payment Terms: Net 30

Currency ID: Z-US\$
 Document Number: 123456789
 P.O. Number: 87654
 Shipping Method: DROP SHIP
 Tax Schedule ID: COMPANYPUR

Purchases	\$1,000.00	1099 Amount	\$0.00
Trade Discount	\$0.00	Cash	\$0.00
Freight	\$0.00	Check	\$0.00
Miscellaneous	\$0.00	Credit Card	\$0.00
Tax	\$0.00	Terms Disc Taken	\$0.00
Total	\$1,000.00	On Account	\$1,000.00

Apply Distributions Print Check

by Batch ID Status: Unsaved

Payables Transaction Entry Distribution - TWO (sa)

Vendor ID: ADVANCED0001 Voucher Number: 0000000000000536
 Vendor Name: Advanced Office Systems Document Type: Invoice
 Currency ID: Z-US\$ Functional Amount: \$1,000.00
 Originating Amount: \$0.00

Co. ID	Account	Type	Debit	Credit
TWO	500-6150-00	PURCH	\$1,000.00	\$0.00
TWO	000-2100-00	PAY	\$0.00	\$1,000.00
			\$0.00	\$0.00
Functional Totals			\$1,000.00	\$1,000.00
Originating Totals			\$0.00	\$0.00

Rates Redisplay

Reconcile to GL

Reconcile to GL – PM, RM, Bank Recon, Inventory

- Reconcile to GL shows where you have missing or “unmatched” transactions

The screenshot displays the 'Reconcile to GL - TWO (sa)' application window. The interface includes a menu bar with 'Process', 'Save', 'Delete', 'Cancel', 'Excel', 'File', 'Tools', 'Help', and 'Add Note'. Below the menu, there are fields for 'Reconciliation' (set to 1), 'Reconciliation Date' (4/12/2017), 'Date Range' (From: 3/1/2017, To: 3/31/2017), and 'Module' (Receivables Management). An 'Output File' path is also visible.

On the right side, there are several tables:

- Accounts:** Description: 000 - 1200 - 00
- Receivables Transactions 3/1/2017 - 3/31/2017:** A table with columns for Posted Date, Customer Number, Transaction Source, Document Number, and On Account Amount. It shows a Beginning Balance of 1,025,952.48.
- General Ledger Transactions 3/1/2017 - 3/31/2017:** A table with columns for Account, DR, and CR. It shows a Beginning Balance Total of 31,956.61 and a CR of 3.00.
- Unmatched Transactions:** A table with columns for Transaction Date, Journal Entry, Orig. Transaction Source, Orig. Control Number, Account, DR, and CR.
- Potentially Matched Transactions:** A table with columns for Transaction Date, Journal Entry, Orig. Transaction Source, Orig. Control Number, Account, DR, and CR.
- Matched Transactions:** A table with columns for Transaction Date, Journal Entry, Orig. Transaction Source, Orig. Control Number, Account, DR, and CR. It lists several transactions with their respective dates and amounts.

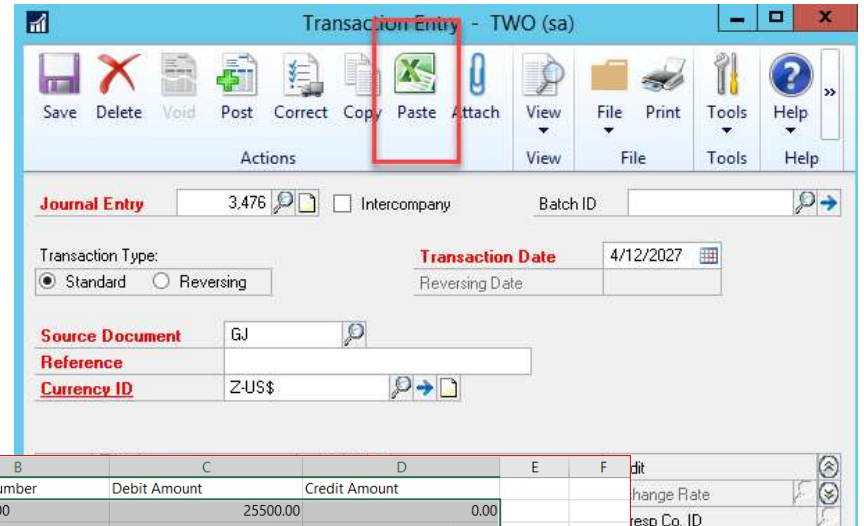
At the bottom left, there is a summary table:

	Beginning Balance	Ending Balance
Subledger	\$0.00	\$0.00
General Ledger	\$0.00	\$0.00
Difference	\$0.00	\$0.00

Excel paste journal entries

Excel journal entry paste

- Paste account distribution information directly from Excel
- Account number, debit, credit, reference
- Automatic validation on accounts



Transaction Entry - TWO (sa)

Save Delete Void Post Correct Copy Paste Attach View File Print Tools Help

Journal Entry 3.476 Intercompany Batch ID

Transaction Type: Standard Reversing Transaction Date 4/12/2027 Reversing Date

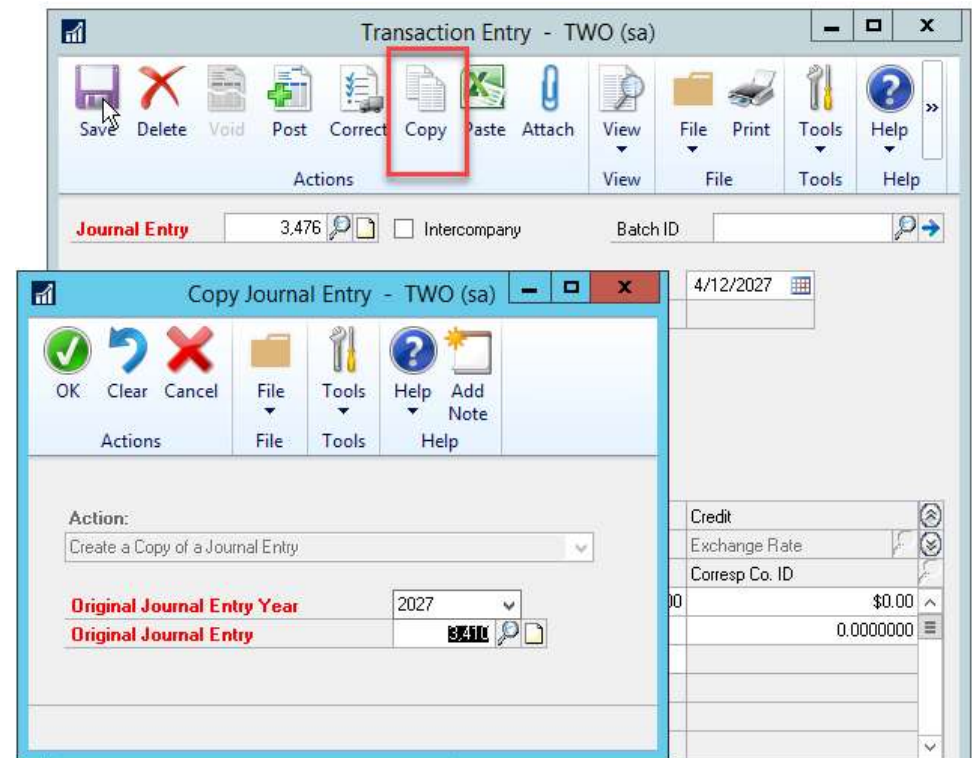
Source Document GJ Reference Currency ID Z-US\$

	A	B	C	D	E	F	dit
1	Dist Reference	Account Number	Debit Amount	Credit Amount			Change Rate
2		000-2110-00	25500.00	0.00			resp Co. ID
3		100-6190-00	0.00	275.00			
4	Cost allocation of July	100-6510-00	0.00	2000.00			
5	Cost allocation of July	200-6190-00	0.00	275.00			
6	Cost allocation of July	200-6510-00	2000.00	0.00			
7	Cost allocation of July	300-6190-00	1925.00	0.00			
8	Cost allocation of July	300-6510-00	6000.00	0.00			
9	Cost allocation of July	400-6190-00	1100.00	0.00			
10	Cost allocation of July	400-6510-00	0.00	3000.00			
11	Cost allocation of July	500-6190-00	0.00	550.00			
12	Cost allocation of July	500-6510-00	0.00	5000.00			
13	Cost allocation of July	600-6190-00	0.00	1375.00			
14	Cost allocation of July	600-6510-00	0.00	2000.00			
15							
16							
17							
18							
19							

Copy journal entries

Copy journal entry

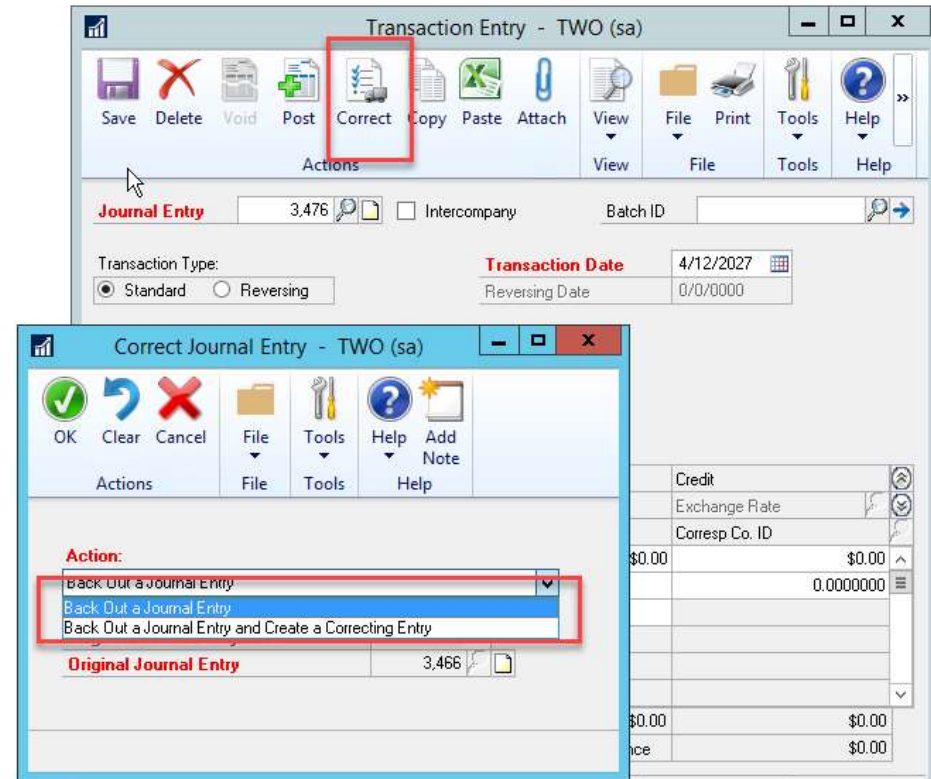
- Create new journal entry based on “Copy” of previous journal entry
- Copies all distribution lines for editing



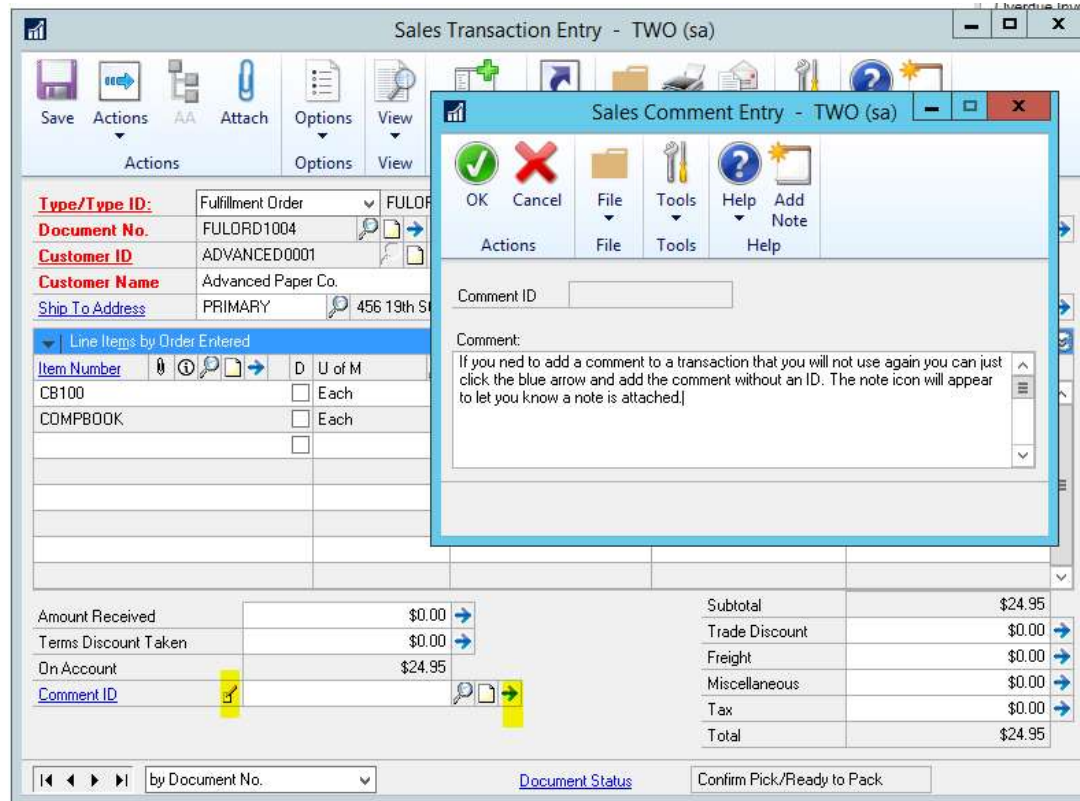
Correct journal entries

Copy and correct journal entry

- Two actions: back out (reverse) or back out and correct
- Creates a copy of the original entry with reversed amounts (back out)
- Creates a copy of the original entry for editing accounts and amounts (correcting)



Comment without an ID



Vendor account defaults

Tag vendor with multiple account defaults

- Streamline data entry – select account vs searching

The image shows two screenshots from a software application. The left screenshot is titled "Vendor Account Maintenance - TWO (sa)". It displays a form for Vendor ID "ADVANCED0001" and Name "Advanced Office Systems". Below the form is a table of accounts with a red arrow pointing to the "Supplies-Allocated - Consulting/Training" row.

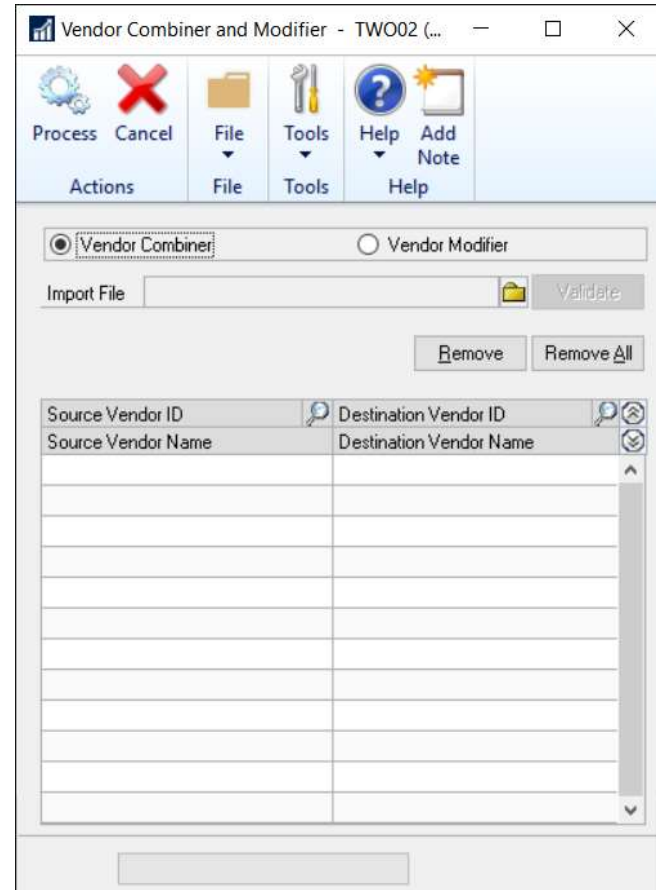
Cash	Account	Description
	- -	
Accounts Payable	000 -2100 -00	Accounts Payable
Terms Discounts Available	000 -2105 -00	Purchases Discounts Available
Terms Discounts Taken	000 -4600 -00	Purchases Discounts Taken
Finance Charges	000 -8010 -00	Finance Charge Expense
Purchases	500 -6150 -00	Supplies-Allocated - Consulting/Training
Trade Discount	- -	
Miscellaneous	000 -6780 -00	Miscellaneous Expense
Freight	500 -6500 -00	Postage/Freight - Consulting/Training
Tax	000 -6630 -00	IL State Sales Tax Expense
Writeoffs	- -	
Accrued Purchases	000 -2111 -00	Accrued Purchases
Purchase Price Variance	000 -4730 -00	Purchase Price Variance - Unrealized

The right screenshot is titled "Additional Vendor Accounts - TWO (sa)". It shows the same Vendor ID and Name. Below the form is a table with a red box highlighting three rows.

Account	Description	Default on Trx
200 -6140 -00	Supplies/Software - Accounting	<input checked="" type="checkbox"/>
100 -6140 -00	Supplies/Software - Administration	<input checked="" type="checkbox"/>
500 -6140 -00	Supplies/Software - Consulting/Training	<input checked="" type="checkbox"/>

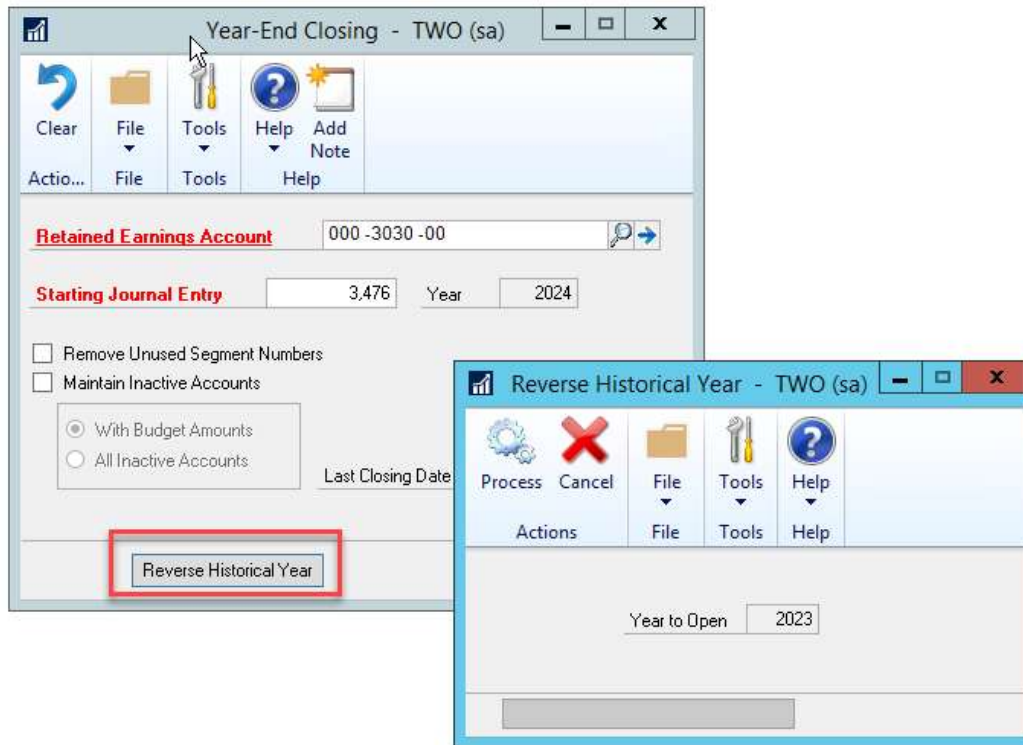
Combine / modify vendors

- Combine source vendor(s) with another vendor
- Modify source vendor(s) to make new vendor
- Vendor ID will update for all existing records
- Import from Excel
- Same option for customers



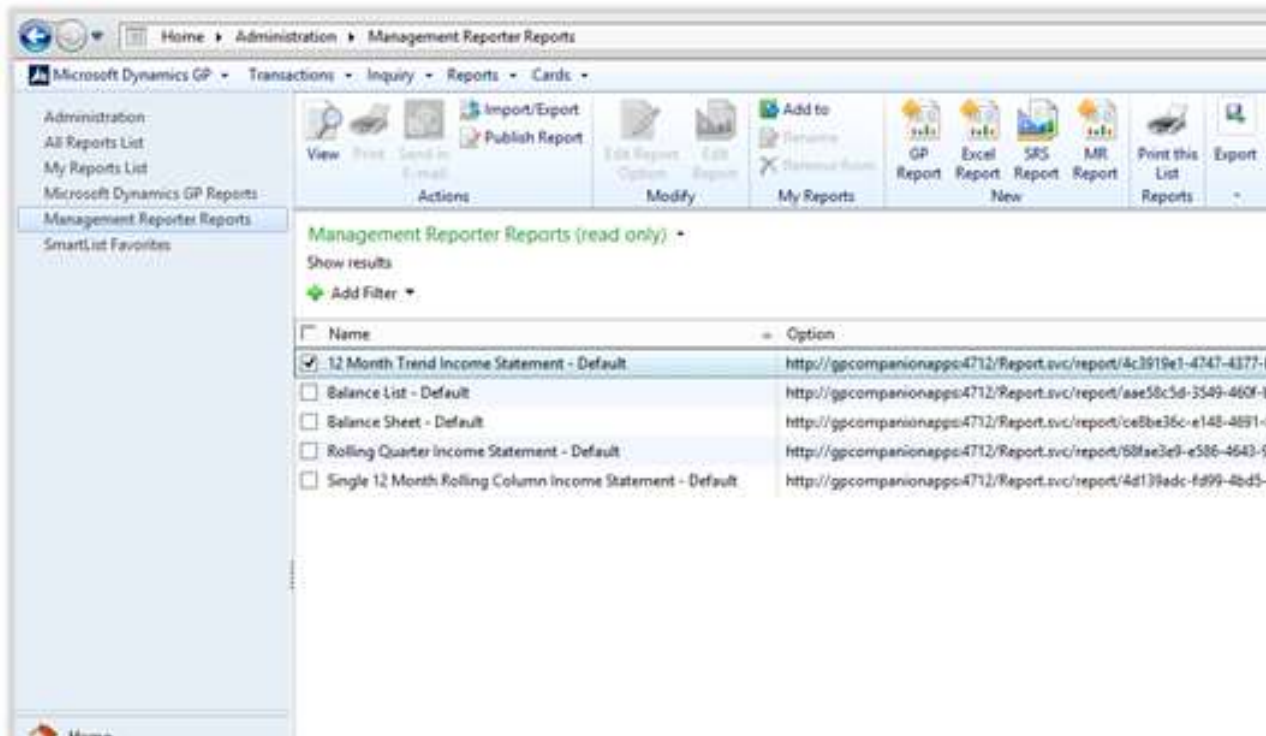
Reverse historical year

Open most recently close historical year



Navigation list for management reporter

Open Management Reporter Reports from within GP



SmartList Favorites Visible to: and Password

Add or Remove Favorites

Category: Vendors

Name: 1099 missing taxid

Visible To: Company

Assign To: Company

System

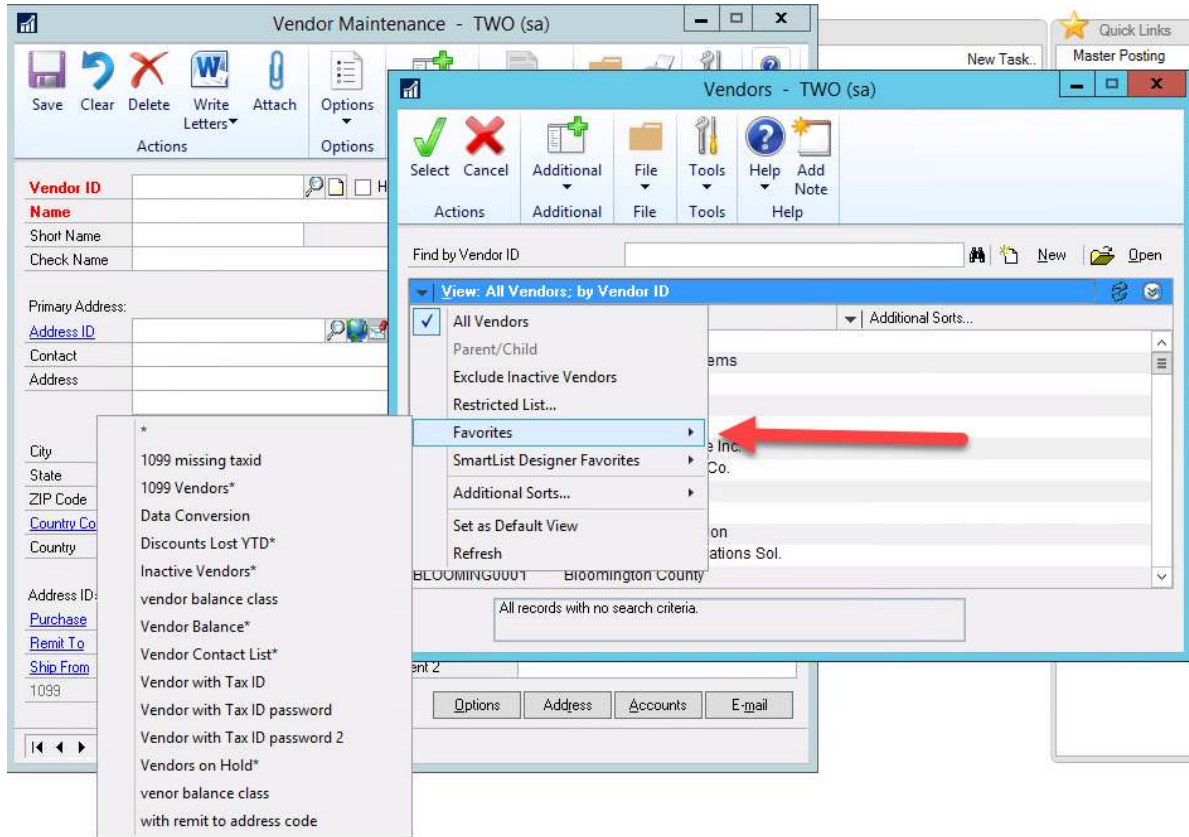
User Class

User ID

Password

Remove Modify Add Cancel

SmartList Favorites on Lookups



SmartList Designer

The screenshot displays the SmartList Designer interface. On the left, a tree view shows the 'Vendor Last Used' list. The main window shows a list of vendors with columns for Vendor_ID, Vendor_Name, Last_Activity, and Created_Date. The 'SmartList Designer' window on the right shows the configuration for the 'Vendor Last Used' list, including the 'Database View' (view_Vendors_Last_Activity), 'Selected Fields', 'Relationship', and 'Filter' sections. The 'Result's Preview' section shows a table of vendor data.

Vendor_ID	Vendor_Name	Last_Activity	Created_Date
AMEX	AMEX	4/12/2027	12/11/2018
CNDTEST	CNDTEST	1/1/1900	5/28/2020
DAVIS	John	4/12/2027	2/24/2020
INGRAM MI...	ingrammicro	1/1/1900	12/27/2018
JDAVIS	John Davis	4/12/2027	5/6/2020
RSM	RSM US	4/12/2027	4/28/2020

View Last Activity Date from Victoria Yudin

SmartList Designer

The screenshot displays the SmartList Designer interface. On the left, a tree view shows the 'Vendor Last Used' list. The main window shows a list of vendors with columns for Vendor_ID, Vendor_Name, Last_Activity, and Created_Date. The 'SmartList Designer' window on the right shows the configuration for the 'Vendor Last Used' list, including the 'Database View' (view_Vendors_Last_Activity), 'Selected Fields', 'Relationship', and 'Filter' sections. The 'Result's Preview' section shows a table of vendor data.

Vendor_ID	Vendor_Name	Last_Activity	Created_Date
ACE	A Travel Company	2027-05-08 00:00:...	1990-01-01 00:00:...
ADVANCED0001	Advanced Office S...	2027-04-26 00:00:...	1990-01-01 00:00:...
ALLENSON0001	Allenson Properties	2024-01-14 00:00:...	1990-01-01 00:00:...
AMERICAN0001	AmericaCharge	2027-04-12 00:00:...	1990-01-01 00:00:...

View Last Activity Date from Victoria Yudin

Fixed assets

- Stop using Excel for tracking fixed assets
 - Free license – perpetual licensing – GP 2013 or higher
 - Setup, enter and maintain asset records
 - Create additional detail records for each asset, including investment tax credit information, lease information, etc.
- Short list of features:
 - Calculate depreciation
 - Create and use asset groups to make maintaining asset records easier
 - Transfer an asset to a new general ledger account or property tax location
 - Retire an asset, partially retire asset, or retire a group of assets

Revenue and expense deferral

Sales Transaction Distribution Entry - TWO (sa)

Customer ID: AARONFIT0001
 Name: Aaron Fitz Electrical
 Currency ID: Z-US\$

Transaction ID: S00000001003
 / Invoices
 Amount: \$12,000.00
 Originating Amount: \$0.00

Additional > Deferral > Deferral Profile > View Related Audits

Account	Type	Debit	Credit
Description		Originating Debit	Originating Credit
Distribution Reference			
000 -2115 -00	SALES	\$0.00	\$12,000.00
000 -2300 -00	TAXES	\$0.00	\$720.00
000 -2310 -00	TAXES	\$0.00	\$120.00
000 -1200 -00	RECV	\$12,840.00	\$0.00
300 -5130 -00	COMMEXP	\$360.00	\$0.00
000 -2120 -00	COMMPAY	\$0.00	\$360.00
		\$0.00	\$0.00
Functional Totals		\$13,200.00	\$13,200.00
Originating Totals		\$0.00	\$0.00

Deferral Profile Selection - TWO (sa)

Profile Name: ANNUAL

Period Information:
 Calculation Method: Equal Per Period

Start Date: 4/12/2017
 Number of Periods: 12

Account Information:
 Revenue Recognition: 000 -4100 -00
 Sales

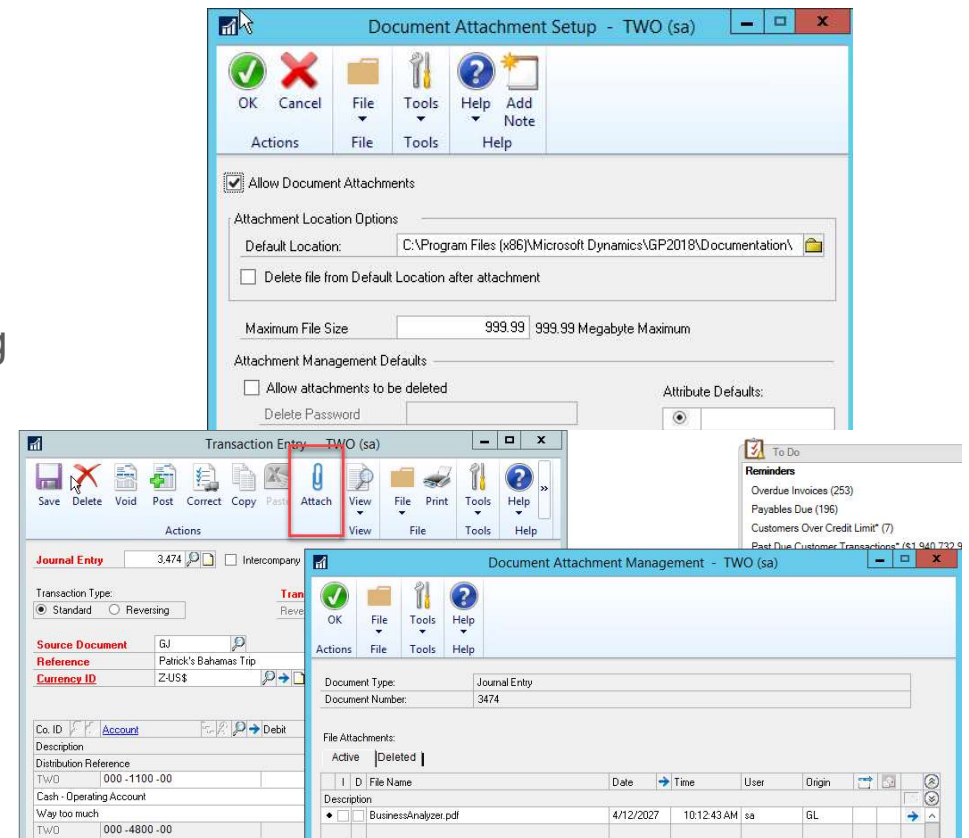
Deferral Account: 000 -2115 -00
 Unearned Income

GL Posting Date	Description	Amount
4/12/2017		\$1,000.00
5/1/2017		\$1,000.00
6/1/2017		\$1,000.00
7/1/2017		\$1,000.00
8/1/2017		\$1,000.00
9/1/2017		\$1,000.00
10/1/2017		\$1,000.00
11/1/2017		\$1,000.00
12/1/2017		\$1,000.00
1/1/2018		\$1,000.00
2/1/2018		\$1,000.00
3/1/2018		\$1,000.00
Difference		\$0.00

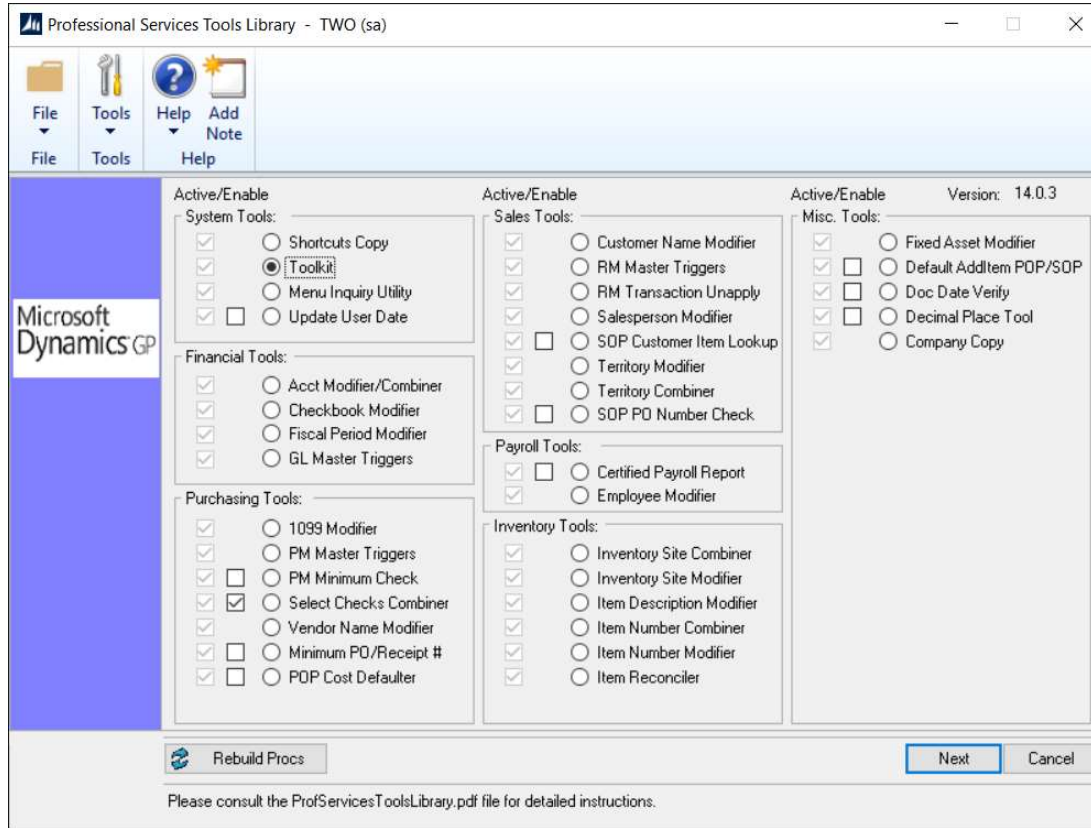
DocAttach

Document Attachment

- Images stored directly in SQL db
- Document security maintained in GP
- Most transactions and card windows
- Ability to load image to GP from scanning device
- Mark attachments to flow from master record to transactions



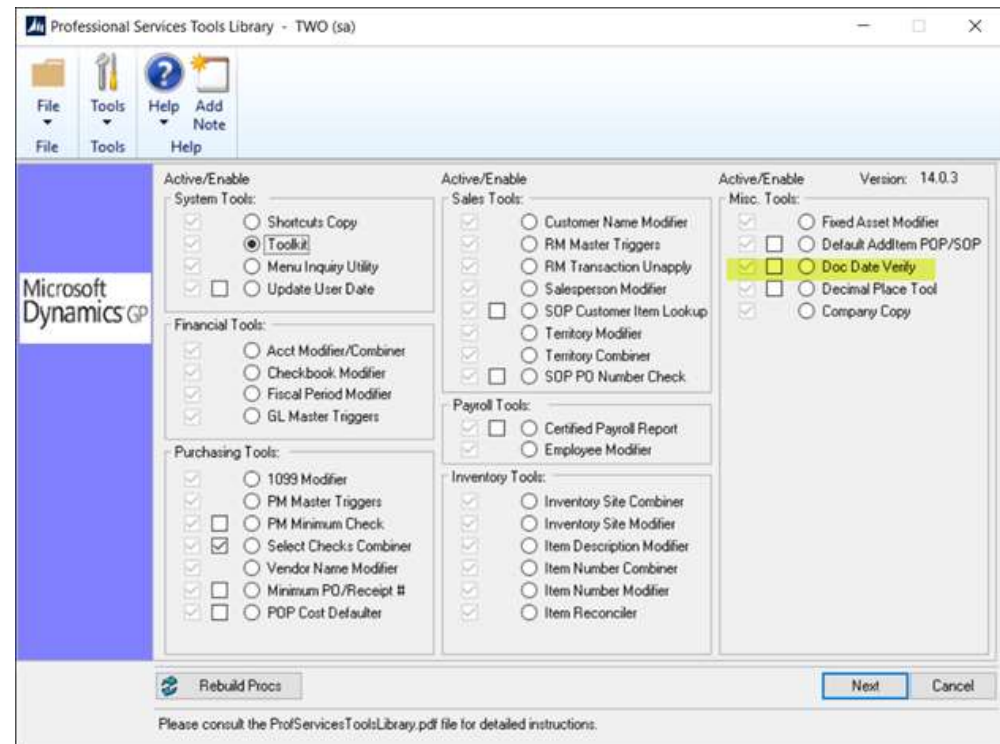
Professional services tools library



Professional services tools library

Doc date warning

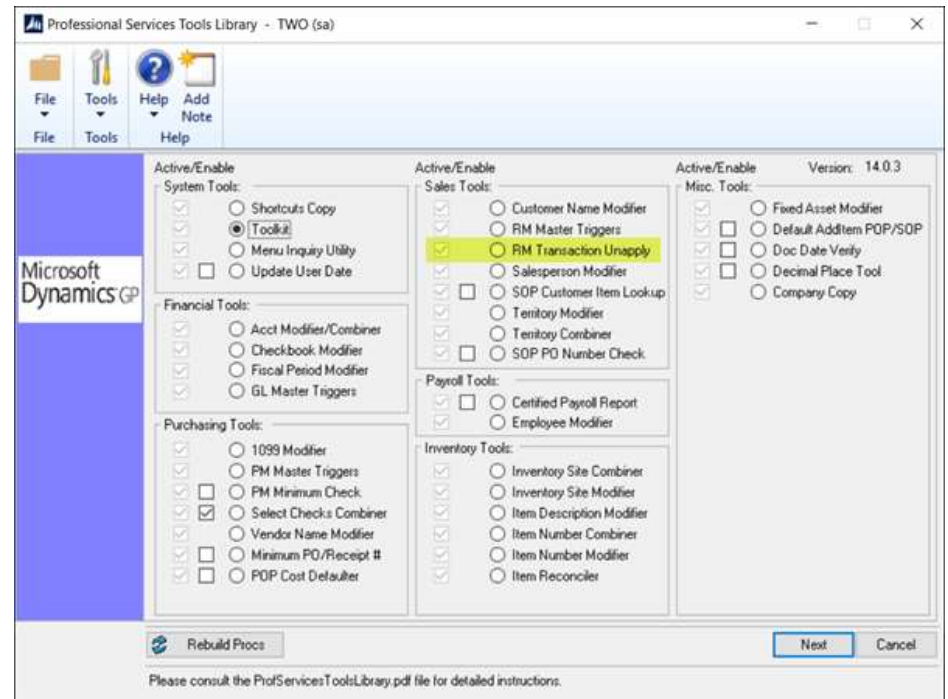
- Users keying in wrong Period?
- **5/1/2028** instead of **5/1/2018**



Professional services tools library

Un-apply payments

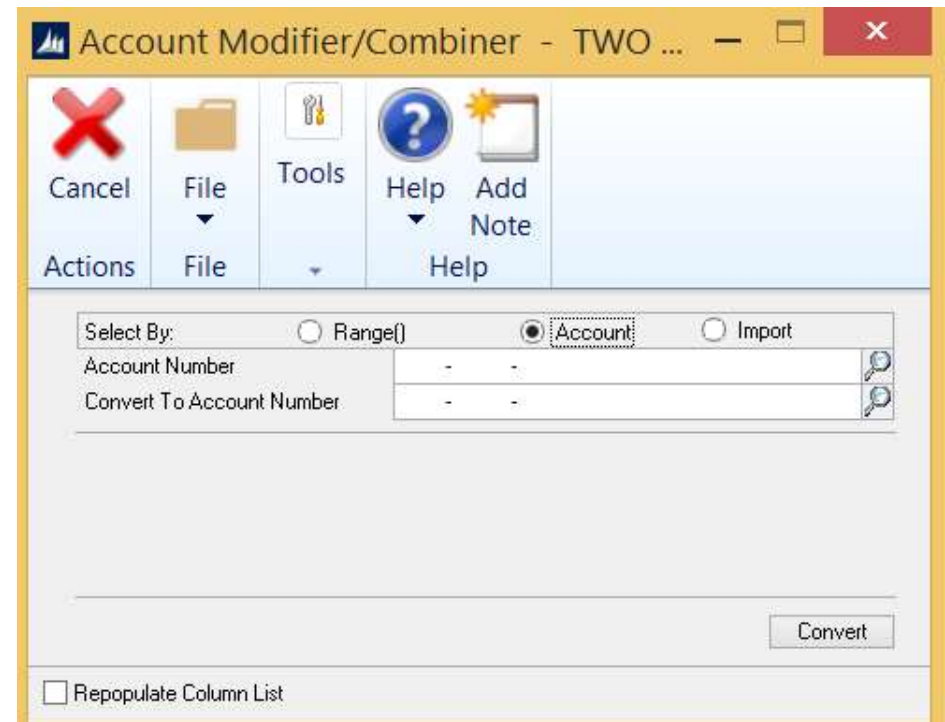
- Un-apply documents in history and automatically move records back to the open table
- Reapply records as needed



Professional services tools library

Combine/modify accounts

- Combine source account(s) with another account
- Modify source account(s) to make new account
- Account will update for all existing records
- Import from Excel



THANK YOU FOR
YOUR TIME AND
ATTENTION



Next steps

Contact us if you would like to discuss how RSM can help you get the most out of your Microsoft investment.

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