The effects of COVID-19 will have a long-standing impact on physical working environments. Every industry and each individual business will face unique challenges. As organizations continue to reopen their physical workplaces, operations will not resume in the same manner they did before the pandemic. Therefore, organizations will need to develop new standards that meet the needs of their employees, their operating models, and the new and evolving regulations they face from federal, state and local governments.

How do we practice social distancing as we reopen for business?

In this new working environment, customers and employees will require conditions that promote responsible social distancing in the workplace. Companies must strategically think about how they can create a safe workplace for their employees and customers. As many organizations introduce health safety measures—such as temperature checks—when entering physical buildings, maintaining social distancing at points of entry to the workplace will be critical. In this new environment, providing a safe workplace starts with the simple task of safely getting your team through the door.

To address this challenge, RSM has developed Working Distance by RSM, an easy-to-implement and cost-effective app to help you schedule workplace arrivals and maintain social distancing, enforce capacity limits, reduce arrival delays, and know when employees enter and leave the workplace.

Working Distance by RSM benefits

- Safely and efficiently schedule employee arrivals to reduce wait times, eliminate queuing and practice social distancing
- Simple and intuitive interface for employee and administration access on any device
- Customizable to meet your specific arrival and departure policies and meet evolving regulatory requirements
- Low cost and easy to implement—be up and running in five days
The technology foundation

- Built on Microsoft Power Apps, this app is lightweight and cloud based.
- Employees access the app via any browser on any device to make, modify or cancel an arrival or departure reservation.
- Employees receive an email confirmation of their reservation which they can show to confirm they have a reservation to enter or leave the office.
- Administrators can modify the number of employees allowed to enter or exit the building during any block of time.
- Administrators can modify the length and capacity of any arrival or departure block.

Delivery model

- Delivered in a software-as-a-service model to streamline implementation and management
- Nominal monthly fee based upon the number of buildings, floors and employees who need access to the application
- Available as a month-to-month service (if you do not customize) based upon your evolving need to use reservations
- Existing Microsoft licenses required
- Access to additional low-touch workplace services provided by RSM advisors to promote safe working environments

5-day rapid implementation plan

1. Evaluate requirements
2. Set up client instance within Power Apps
3. Configure application to your requirements
4. Test application with pilot team
5. Go live

Create Reservation

Arrival Availability
7:00 AM 1/2
7:30 AM 1/2
8:00 AM 1/2
8:30 AM 1/2
9:00 AM 1/2
9:30 AM 1/2
10:00 AM 2/2
10:30 AM 2/2
11:00 AM 2/2
11:30 AM 2/2

Departure Availability
7:00 AM 2/2
7:30 AM 2/2
8:00 AM 2/2
8:30 AM 2/2
9:00 AM 2/2
9:30 AM 2/2
10:00 AM 2/2
10:30 AM 2/2
11:00 AM 2/2
11:30 AM 2/2

Modify Reservations

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- Accounting

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- Click

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